

**Office of Safe and Orderly Schools
Facility Safety Assessment
Dennis Meador, School Facilities Supervisor
Mark Hobson, School Facilities Supervisor
Division of School Building
September 18 – 19, 2007**

**Items in red were complete 2-22-10.
Items in green were complete on 8-2-11.
Lined out items are Life Safety Codes.**

Please accept the following comments, findings, corrective actions and recommendations for consideration at each school site. If we may assist you by providing additional information regarding this report, you may contact us at (601) 359-1028.

Okolona School District

**Okolona Elementary School
Attended by: Mr. Sam Carothers**

Findings:

Kitchen

-
- ~~There was no evacuation maps posted in the dining room.~~
- There was an unprotected light on the north wall in the dining room. **(Needs to be removed)**
- ~~There was no emergency lighting in the dining room.~~
- ~~There were no exit signs in the dining room.~~
- ~~There were no fire extinguishers in the dining room.~~
- There was no panic hardware on the exit doors in the dining room.
- ~~There were some damaged ceiling tiles in the dining room.~~
- ~~Seating capacity was not posted in the dining area.~~
- ~~There were some light switch covers missing next to the east door in the cooking area.~~
- ~~There were two extension cords being used as a permanent power source in the cooking area.~~
- There was an inoperative A/C window unit in the cooking area.
- ~~There was an uncovered light in the cooking area.~~
- ~~There was no Type K portable fire extinguisher in the cooking area.~~
- ~~Staff has not had any fire safety training.~~
- ~~The hand rails going to the kitchen loft area were not stable.~~
- There were no baseboards on the north, east, and west walls in the dining room.

Signage

- There were no signs designating tobacco, drugs and weapons are prohibited.

- There was no handicap parking.
- There were no signs directing visitors to the office.

Exterior

- There were several roof leaks.
- ~~There was a damaged electrical panel located left of the front entrance door.~~
- The exterior wood needs to be primed and painted.
- ~~The fences around the A/C units were damaged and gates were missing.~~
- ~~There was an old cooler outside the west exit door of the dining area obstructing egress.~~
- The awnings were in need of paint.

Interior

- There were some unprotected lights in the main hall.
- The exit signs were not working in the main hall.
- Water damage was causing ceiling tiles to fall.
- There was plaster and paint peeling due to water damage in several rooms.
- **Roof leaks are causing building damage.**
- A/C window unit coils were dirty.
- There did not appear to be any routine A/C maintenance service.
- The sprinkler room was cluttered.
- There was no documentation of periodic sprinkler system inspections.

First Floor

- There were no exit signs.
- There was no emergency lighting in the stairways.
- **There was some water damage in the library.**
- ~~Room Ten had some unprotected lights.~~

Second Floor

- There were no exit signs.
- There was no emergency lighting in the stairway.
- ~~The west exit door was sticking.~~
- ~~There were some open blanks in the electrical panel outside the auditorium balcony.~~

Third floor

- ~~There was major water damage to the ceiling, wall, and floor in Room 32.~~
- ~~There was an unprotected electrical outlet on the east wall in Room 32.~~
- ~~There was an electrical outlet pulled off the south wall in Room 31.~~
- There was water damage in Room 33.
- ~~There was an extension cord being used as a permanent power source in Room 33.~~

Auditorium

- There were no exit signs.
- There was no panic hardware on the east and west doors.
- ~~Seating capacity was not posted.~~
- There was no portable fire extinguisher in the stage area.
- There was an unprotected electrical box in the room left of the stage area.
- There were unprotected floor lights in the stage area.
- There were some unprotected lights in the balcony.
- There was clutter in the balcony hallways.
- There was severe water damage on the ceiling.
- There was major water damage on the west ceiling and wall.

Classrooms

- Some rooms did not have evacuation maps posted.
- Several classrooms had missing ceiling tile.
- There were several light covers in the open position.
- Several classrooms had flammable curtains hanging near the exit door.
- There was an unprotected electrical outlet in Mrs. Clark's fifth grade room.
- The front cover was missing on several A/C units.
- The A/C unit coils were dirty.
- Each classroom should have an operable window with a minimum opening that could be utilized as a second means of egress.
- Some rooms had over 20 % of their walls covered with artwork.

Utilities

- Main utility shut-offs were not identified by signage.
- No campus map exists to identify the location of main utility shut-offs.
- Boiler certificates were out of date.
- Boiler room was not secure.
- **There was clutter in the boiler room.**

Doors

- There was no panic hardware on the front entrance door.
- There was a lock on the exit doors outside the library.
- There was damaged hardware on the exit door outside the boys' restroom.
- There was no exit sign above exit door outside the boys' restroom.
- There was no panic hardware on the exit door outside the girls' restroom.
- The west exit door threshold in the dining area was damaged.

Restrooms

- There were no exhaust fans in the boys' restrooms.
- The restrooms did not meet ADA standards.
- There was a strong odor in the boys' restroom.
- The exhaust fan was not working in the girls' restroom.

Pre-K Building first floor

- ~~There was gasoline stored in the storage room. This building is no longer in use.~~
- There was an inoperable heater in the Pre-K room.
- There were some unprotected lights on the first floor.

Pre-K Building second floor This building is no longer in use.

- There were two inoperable heaters in the computer room.
- There were some unprotected lights.
- There was no second means of egress marked in the computer room.
- There was an electrical cover missing on the west wall in the computer room.
- There was no exit sign.
- There was no emergency lighting.
- There was no panic hardware on the exit door.

Parent Room/Music Hall

- ~~There was no second means of egress.~~
- There were some damaged ceiling tiles.
- There was an inoperative heater in the music room.
- ~~There were several unprotected electrical outlets on the south wall in the music room.~~
- ~~There were no fire portable extinguishers in the building.~~

K-2 Building

Classrooms

- Some rooms had over 20 % of their walls covered with artwork.
- Some rooms did not have evacuation maps posted.
- ~~There were extension cords being used as a permanent power source in Rooms 47, 48, and the computer reading room.~~
- ~~There was a lock on the exit door in Ms. Hunt's room.~~
- There was an open blank in the main hall electrical panel.

Doors

- The exit door in Room 47 had damaged panic hardware.
- The exit doors on the east side of the K-2 building were sticking.

Restrooms

- There were no exhaust fans in the restrooms.

Gym

- ~~The exit lighting was inoperative.~~
- The emergency lighting was inoperative.
- ~~Electrical panel door was missing on the west wall.~~
- There was no panic hardware on the exit doors.
- ~~Seating capacity was not posted.~~

Exterior K-2 building

- ~~The A/C electrical panels were not secure.~~

Playground area

- Surface shock absorbent material was not provided for each piece of equipment.
- There were some damaged pieces of play equipment.

Okolona High School

Findings:

Kitchen/Dining Area

- ~~There were no portable fire extinguishers in the dining area.~~
- ~~There were no lighted exit signs in the dining area.~~
- ~~There was no emergency lighting in the dining area.~~
- ~~The seating capacity was not posted in the dining area.~~
- ~~Staff has not had any fire safety training.~~
- ~~There was no Type K portable fire extinguisher in the cooking area.~~
- ~~There were some loose heaters on the south west wall of the dining area.~~
- There was some paint peeling off the south west wall of the dining area.

Signage

- There were no signs clearly indicating school name.

Utilities

- Main utility cut-offs were not identified by signage.
- No campus map exists to identify the location of main utility shut-offs.
- Boilers and hot water heaters did not have up-to-date boiler pressure vessel certificates.

Interior

- ~~There was no portable fire extinguisher in the library.~~

Exterior

- ~~There was an exposed electrical panel between the high school and junior high.~~
- ~~There was an unsecured A/C fence between the high school and junior high.~~
- There was excessive vegetation growing up against the building between the high school and junior high.
- ~~There were several unsecured electrical panels.~~
- There was no skirting around the alternative school.
- There was a fraying guy wire outside the alternative school.

Doors

- ~~There was a chain and padlock on the northeast exit door.~~

- ~~• The northeast exit doors of the high school were damaged.~~
- ~~• The northeast exit door of the band hall was damaged.~~
- There were padlocks on the east and west exit doors of the band hall.
- ~~• There was a chain and padlock on the exit door of the alternative classroom.~~

Hallways

- There were no lighted exit signs.
- There was evidence of a roof leak above the restrooms in the junior high wing.
- ~~• There was an unprotected electrical outlet by the boys' restroom in the junior high wing.~~
- ~~• There was an exit sign hanging by its wires on the south end of the junior high wing.~~
- ~~• There were some unprotected lights by the northeast exit door.~~

Classrooms

- There was no second means of egress in classrooms on the west hallway.
- ~~• There was an extension cord being used as a permanent power source in Room 17.~~
- ~~• There was loose electrical conduit in Room 18.~~
- ~~• The art room had over 20 % of its wall covered with artwork.~~
- ~~• There was an extension cord being used as a permanent power source in the art room.~~
- ~~• There were two unprotected electrical outlets on the south wall of the band hall.~~
- There were some unprotected lights in the band hall.
- There were some missing ceiling tiles in the band hall.
- There were unprotected lights in the band hall storage rooms.
- ~~• There were some unprotected lights in the alternative classroom.~~
- ~~• There was a damaged electrical panel in the alternative classroom.~~
- ~~• There were open blanks in the electrical panel in the alternative classroom.~~
- There were some damaged ceiling tiles in the alternative classroom.
- ~~• There was an extension cord being used as a permanent power source in room 19.~~

Gymnasium

- ~~• The seating capacity was not posted.~~
- ~~• There were some exposed wires on the southeast wall.~~
- ~~• There were some damaged emergency lights.~~
- ~~• There were no portable fire extinguishers.~~
- There were padlocks on the northeast exit door.
- There was missing panic hardware on the northeast exit door.
- There was an unsecured electrical panel in the stage area.
- ~~• There were some damaged steps on the east side of the stage area.~~
- ~~• There was an unprotected electrical outlet by the west exit door.~~

Chemistry Lab

- There were some damaged electrical outlets at the work stations.
- There was a work station surface that had become unattached.
- The lab area was cluttered with old computers.
- There was a broken window.
- There were no Material Safety Data Sheets.
- There was no chemical inventory.
- There was no gas at the work stations.
- The vent-a-hood was inoperative.
- ~~There were some unprotected electrical outlets in the old lab.~~
- There were some missing ceiling tiles in the old lab.
- There was excessive clutter in the old lab.
- The chemical storage area was unsecured in the old lab.
- The chemical storage area was cluttered.
- ~~There were some missing electrical covers at the teacher's station in the old lab.~~
- ~~There were some missing electrical covers at some of the work stations in the old lab.~~
- ~~There were some unprotected lights in the old lab.~~
- There was no emergency shutoff at the teacher's station in the old lab.

Okolona Vocational Complex

Findings:

- There was no visitor parking signs.
- There were no signs prohibiting weapons, tobacco, and drugs on campus.
- ~~The Business Computer lab had some unprotected lights.~~
- ~~There was an obstructed exit door in the Family Consumer Science Lab.~~
- ~~There was an inoperative exit sign on the south hallway.~~
- ~~There were several unprotected lights.~~

Field House

Findings:

- There were some unprotected lights.
- There were some damaged commodes.
- There was a discharged portable fire extinguisher in the coaches' office.
- There was an unprotected electrical outlet on the south wall of visitor's dressing room.
- There was some damaged ceiling tile in coaches' office.
- There were padlocks on exit doors.
- There was an obstructed door in field house that could be used as a second means of egress.
- There were some unprotected electrical outlets in coaches' office.