

## Minutes of Mississippi Board of Education Meeting

May 20, 2011

The members of the Mississippi Board of Education met in a work session at 8:30 a.m. on Friday, May 20, 2011 in the 4<sup>th</sup> Floor Boardroom of the Central High School Building, 359 North West Street, Jackson, Mississippi with the regular meeting of the Mississippi Board of Education immediately following the work session. Board members present were: Ms. Kami Bumgarner, Mr. Hal Gage, Dr. O. Wayne Gann, Mr. Claude Hartley, Mr. William H. Jones, Dr. Sue Matheson, Mr. Charles McClelland, and Ms. Rosetta Richard. Board member absent was: Ms. Martha Murphy.

The work session was called to order by Mr. Charles McClelland, Chair. Mr. McClelland noted the statement on the agenda that cellular telephones and pagers are not permitted during the work session.

Mr. McClelland noted that the meeting was changed because of the emergency flooding situation.

Dr. Larry Drawdy discussed piloting the *Guidelines for P-16 Community Engagement Councils*. Dr. Drawdy recommended approval.

Dr. Drawdy discussed the contract for the Conservator for Okolona Municipal Separate School District. Dr. Drawdy recommended approval.

Dr. Drawdy discussed the contract for the Conservator for Sunflower County School District. Dr. Drawdy recommended approval.

Dr. Drawdy discussed the contract for the Interim Conservator for Tate County School District. Dr. Drawdy recommended approval.

Dr. Drawdy discussed the contract for the Interim Conservator for Indianola School District. Dr. Drawdy recommended approval.

Dr. Drawdy and Dr. Kim Benton discussed awarding grant dollars in support of local improvement efforts for the persistently lowest-achieving schools in the State as authorized under Section 1003(g) of the *Elementary and Secondary Education Act of 1965*. Dr. Drawdy recommended approval.

Dr. Lynn House and Ms. Debbie Murphy discussed the contract with the Research Foundation of State University of New York (ESCORT) to provide technical assistance and professional development for the Migrant Education Program. Dr. House recommended approval.

Dr. House and Ms. Murphy discussed modifying a continuation grant for the Migrant Education Program at Mississippi State University (Migrant Education Service Center).

Dr. House recommended approval.

Dr. House discussed removal/revision of the following State Board Policies and recommended approval to begin the Administrative Procedures Act process:

- Removing State Board Policy 7202 – Teacher Unit Approval
- Revision of State Board Policy 7203 – Teacher Unit Allocation
- Revision of State Board Policy 7204 – Hearing Procedures, IDEA
- Revision of State Board Policy 7205 – Hearing Officer Fees
- Removing State Board Policy 7207 – State Application Preschool
- Removing State Board Policy 7209 – 504 Program
- Revision of State Board Policy 7212 – Extended School Year
- Removing State Board Policy 7215 – Preschool
- Removing State Board Policy 7216 – Referral to Placement Process
- Removing State Board Policy 7217 – Resource Program Numbers
- Removing State Board Policy 7218 – State Plan
- Removing State Board Policy 7220 – Testing Students with Disabilities Regulations
- Removing State Board Policy 7408 – Teacher Unit Approval under Section 504

Dr. House discussed revision of the Student Performance Level Descriptors for the Mississippi Curriculum Frameworks in U.S. History. The item cleared the Administrative Procedures Act process with no public comments. Dr. House recommended approval.

Dr. House discussed revision of the Testing Students with Disabilities Regulations. The item cleared the Administrative Procedures Act process with public comments that were presented to the Board. Dr. House recommended approval.

Dr. House discussed revision of the *Mississippi Secondary Curriculum Frameworks* in Vocational Education and Workforce Development: Welding, Teacher Academy, Metal Fabrication, Marketing, Industrial Maintenance, Heating Ventilation and Air Conditioning, Digital Media Technology, Culinary Arts, Collision Repair Technician, and Automotive Service Technician. The item cleared the Administrative Procedures Act

process with no public comments. Dr. House recommended approval.

Dr. House discussed revision of the *Mississippi Secondary Curriculum Frameworks* in Vocational Education and Workforce Development: Business Management, Entrepreneurship, Horticulture, and Science, Technology, Engineering, and Mathematics (STEM). Dr. House recommended approval to begin the Administrative Procedures Act process.

Dr. Daphne Buckley discussed the school districts with need for administrators to participate in the Mississippi School Administrator Sabbatical Program. Dr. Buckley recommended approval.

Dr. Buckley discussed revision of the following State Board Policies and recommended approval to begin the Administrative Procedures Act process:

- Revision of State Board Policy 1301 – Administrator of the Year
- Revision of State Board Policy 1303 – Teacher of the Year
- Revision of State Board Policy 6400 – Recruitment

Mr. John Gilbert and Mr. Toby Frazier discussed the contract with KRONOS Incorporated to provide a turnkey automated time and attendance system for the Mississippi Department of Education. Mr. Gilbert recommended approval.

Dr. Tom Burnham discussed approval by the State Board of Education (SBE), in accordance with House Bill 1156 of the 2011 Legislative Session, to grant waivers to local school districts for days missed due to Intense Tornadic Activity and Unprecedented Flooding Conditions that occurred beginning on April 25, 2011 and are probable throughout the remainder of the 2010-2011 School Year. Dr. Burnham recommended approval.

Mr. McClelland gave the Board an opportunity to discuss the following consent items:

- Monthly contracts with former State Employees receiving retirement benefits (Lynn House)
- Renew competitive contracts with various distributors for distribution of food and non-food products to local organizations in the State Food Purchasing Program (Lynn House)
- Renew competitive contracts with various distributors for distribution of milk and ice cream products to local organizations in the State Food Purchasing Program (Lynn House)

- Modification of the Qualified School Construction Bond (QSCB) Application to increase the maximum amount requested to \$5,000,000 and Approval of QSCB approval process for the returned and/or unissued allocations of the state's 2009 and 2010 QSCB authorization (Larry Drawdy)
- Increase the contract with Dr. Larry Drawdy to include PERS retirement fees (Tom Burnham)
- Mississippi School of the Arts 2011-2012 Staff Handbook (Daphne Buckley)
- Mississippi School of the Arts 2011-2012 Crisis Management Manual (Daphne Buckley)
- Mississippi School of the Arts 2011-2012 Student Handbook (Daphne Buckley)
- Mississippi School for the Blind 2011-2012 Student Handbook and Academic Calendar (Daphne Buckley)
- Mississippi School for the Blind 2011-2012 Staff Handbook (Daphne Buckley)
- Mississippi School for the Blind 2011-2012 Wellness Policy (Daphne Buckley)
- Mississippi School for the Deaf 2011-2012 Staff Handbook (Daphne Buckley)
- Mississippi School for the Deaf 2011-2012 Student Handbook and Academic Calendar (Daphne Buckley)
- Report on Personnel Actions (Cassandra Moore)

The Board did not consider going into executive session.

The work session adjourned at 9:21 a.m.

***Immediately following the Work Session***

- I. The regular meeting of the Mississippi Board of Education was called to order at 9:21 a.m. by Mr. Charles McClelland, Chair.
- II. On a motion by Mr. Claude Hartley, seconded by Dr. Sue Matheson, the Board unanimously approved the minutes of the meeting of April 14-15, 2011.

- III. On a motion by Dr. O. Wayne Gann, seconded by Mr. Hal Gage, the Board voted unanimously to approve the agenda as presented.
- IV. Approval of Action Items
01. On a motion by Dr. Sue Matheson, seconded by Mr. Hal Gage, the Board unanimously approved to pilot the *Guidelines for P-16 Community Engagement Councils* (copy attached).  
**(Office of School Improvement, Oversight and Recovery)**
02. On a motion by Dr. Sue Matheson, seconded by Mr. Hal Gage, the Board unanimously approved the contract for the Conservator for Okolona Municipal Separate School District (copy attached).  
**(Office of School Improvement, Oversight and Recovery)**
03. On a motion by Dr. Sue Matheson, seconded by Mr. Hal Gage, the Board unanimously approved the contract for the Conservator for Sunflower County School District (copy attached).  
**(Office of School Improvement, Oversight and Recovery)**
04. On a motion by Dr. Sue Matheson, seconded by Mr. Hal Gage, the Board unanimously approved the contract for the Interim Conservator for Tate County School District (copy attached).  
**(Office of School Improvement, Oversight and Recovery)**
05. On a motion by Dr. Sue Matheson, seconded by Mr. Hal Gage, the Board unanimously approved the contract for the Interim Conservator for Indianola School District (copy attached).  
**(Office of School Improvement, Oversight and Recovery)**
06. On a motion by Dr. Sue Matheson, seconded by Mr. Hal Gage, the Board unanimously approved awarding grant dollars in support of local improvement efforts for the persistently lowest-achieving schools in the State as authorized under Section 1003(g) of the *Elementary and Secondary Education Act of 1965* (copy attached).  
**(Office of School Improvement, Oversight and Recovery)**
07. On a motion by Ms. Rosetta Richard, seconded by Mr. Claude Hartley, the Board unanimously approved the contract with the Research Foundation of State University of New York (ESCORT) to provide technical assistance and professional development for the Migrant Education Program (copy attached).  
**(Office of Instructional Enhancement & Internal Operations)**

08. On a motion by Ms. Rosetta Richard, seconded by Mr. Claude Hartley, the Board unanimously approved to modify a continuation grant for the Migrant Education Program at Mississippi State University (Migrant Education Service Center) (copy attached).  
**(Office of Instructional Enhancement & Internal Operations)**
09. On a motion by Ms. Rosetta Richard, seconded by Mr. Claude Hartley, the Board voted unanimously to begin the Administrative Procedures Act process on the following items A – M (copy attached):
  - A. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7202 – Teacher Unit Approval  
**(Office of Instructional Enhancement & Internal Operations)**
  - B. Approval to begin the Administrative Procedures Act process to revise State Board Policy 7203 – Teacher Unit Allocation  
**(Office of Instructional Enhancement & Internal Operations)**
  - C. Approval to begin the Administrative Procedures Act process to revise State Board Policy 7204 – Hearing Procedures, IDEA  
**(Office of Instructional Enhancement & Internal Operations)**
  - D. Approval to begin the Administrative Procedures Act process to revise State Board Policy 7205 – Hearing Officer Fees  
**(Office of Instructional Enhancement & Internal Operations)**
  - E. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7207 – State Application Preschool  
**(Office of Instructional Enhancement & Internal Operations)**
  - F. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7209 – 504 Program  
**(Office of Instructional Enhancement & Internal Operations)**
  - G. Approval to begin the Administrative Procedures Act process to revise State Board Policy 7212 – Extended School Year  
**(Office of Instructional Enhancement & Internal Operations)**
  - H. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7215 – Preschool  
**(Office of Instructional Enhancement & Internal Operations)**
  - I. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7216 – Referral to Placement Process  
**(Office of Instructional Enhancement & Internal Operations)**

- J. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7217 – Resource Program Numbers  
**(Office of Instructional Enhancement & Internal Operations)**
- K. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7218 – State Plan  
**(Office of Instructional Enhancement & Internal Operations)**
- L. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7220 – Testing Students with Disabilities Regulations  
**(Office of Instructional Enhancement & Internal Operations)**
- M. Approval to begin the Administrative Procedures Act process to remove State Board Policy 7408 – Teacher Unit Approval Under Section 504  
**(Office of Instructional Enhancement & Internal Operations)**
- 10. On a motion by Dr. O. Wayne Gann, seconded by Mr. Hal Gage, the Board unanimously approved to revise the Student Performance Level Descriptors for the Mississippi Curriculum Frameworks in U.S. History. The item cleared the Administrative Procedures Act process with no public comments (copy attached).  
**(Office of Instructional Enhancement & Internal Operations)**
- 11. On a motion by Dr. O. Wayne Gann, seconded by Mr. Hal Gage, the Board unanimously approved to revise the Testing Students with Disabilities Regulations. The item cleared the Administrative Procedures Act process with public comments that were presented to the Board (copy attached).  
**(Office of Instructional Enhancement & Internal Operations)**
- 12. On a motion by Dr. O. Wayne Gann, seconded by Mr. Hal Gage, the Board unanimously approved to revise the *Mississippi Secondary Curriculum Frameworks* in Vocational Education and Workforce Development: Welding, Teacher Academy, Metal Fabrication, Marketing, Industrial Maintenance, Heating Ventilation and Air Conditioning, Digital Media Technology, Culinary Arts, Collision Repair Technician, and Automotive Service Technician. The item cleared the Administrative Procedures Act process with no public comments (copy attached).  
**(Office of Instructional Enhancement & Internal Operations)**
- 13. On a motion by Dr. O. Wayne Gann, seconded by Mr. Hal Gage, the Board voted unanimously to begin the Administrative Procedures Act process to revise the *Mississippi Secondary Curriculum Frameworks* in Vocational Education and Workforce Development: Business Management, Entrepreneurship, Horticulture, and Science, Technology, Engineering, and Mathematics (STEM) (copy attached).  
**(Office of Instructional Enhancement & Internal Operations)**

14. On a motion by Ms. Rosetta Richard, seconded by Dr. Sue Matheson, the Board unanimously approved the school districts with need for administrators to participate in the Mississippi School Administrator Sabbatical Program (copy attached).  
**(Office of Quality Professionals and Special Schools)**
15. On a motion by Ms. Rosetta Richard, seconded by Dr. Sue Matheson, the Board voted unanimously to begin the Administrative Procedures Act process on the following items A – C:
  - A. Approval to begin the Administrative Procedures Act process to revise State Board Policy 1301 – Administrator of the Year  
**(Office of Quality Professionals and Special Schools)**
  - B. Approval to begin the Administrative Procedures Act process to revise State Board Policy 1303 – Teacher of the Year  
**(Office of Quality Professionals and Special Schools)**
  - C. Approval to begin the Administrative Procedures Act process to revise State Board Policy 6400 – Recruitment  
**(Office of Quality Professionals and Special Schools)**
16. On a motion by Dr. O. Wayne Gann, seconded by Mr. Claude Hartley, the Board unanimously approved the contract with KRONOS Incorporated to provide a turnkey automated time and attendance system for the Mississippi Department of Education (copy attached).  
**(Office of Educational Accountability)**
17. On a motion by Mr. Claude Hartley, seconded by Dr. Sue Matheson, the Board unanimously approved, in accordance with House Bill 1156 of the 2011 Legislative Session, to grant waivers to local school districts for days missed due to Intense Tornadic Activity and Unprecedented Flooding Conditions that occurred beginning on April 25, 2011 and are probable throughout the remainder of the 2010-2011 School Year (copy attached).  
**(Office of State Superintendent)**
18. On a motion by Ms. Rosetta Richard, seconded by Dr. O. Wayne Gann, the Board unanimously approved the following consent items A – M (copy attached).
  - A. Approval of monthly contracts with former State Employees receiving retirement benefits  
**(Office of Instructional Enhancement & Internal Operations)**

- B. Approval to renew competitive contracts with various distributors for distribution of food and non-food products to local organizations in the State Food Purchasing Program  
**(Office of Instructional Enhancement & Internal Operations)**
- C. Approval to renew competitive contracts with various distributors for distribution of milk and ice cream products to local organizations in the State Food Purchasing Program  
**(Office of Instructional Enhancement & Internal Operations)**
- D. Approval of modification of the Qualified School Construction Bond (QSCB) Application to increase the maximum amount requested to \$5,000,000 and Approval of QSCB approval process for the returned and/or unissued allocations of the state's 2009 and 2010 QSCB authorization  
**(Office of School Improvement, Oversight and Recovery)**
- E. Approval to increase the contract with Dr. Larry Drawdy to include PERS retirement fees  
**(Office of State Superintendent)**
- F. Approval of the Mississippi School of the Arts 2011-2012 Staff Handbook  
**(Office of Quality Professionals and Special Schools)**
- G. Approval of the Mississippi School of the Arts 2011-2012 Crisis Management Manual  
**(Office of Quality Professionals and Special Schools)**
- H. Approval of the Mississippi School of the Arts 2011-2012 Student Handbook  
**(Office of Quality Professionals and Special Schools)**
- I. Approval of the Mississippi School for the Blind 2011-2012 Student Handbook and Academic Calendar  
**(Office of Quality Professionals and Special Schools)**
- J. Approval of the Mississippi School for the Blind 2011-2012 Staff Handbook  
**(Office of Quality Professionals and Special Schools)**
- K. Approval of the Mississippi School for the Blind 2011-2012 Wellness Policy  
**(Office of Quality Professionals and Special Schools)**
- L. Approval of the Mississippi School for the Deaf 2011-2012 Staff Handbook  
**(Office of Quality Professionals and Special Schools)**

M. Approval of the Mississippi School for the Deaf 2011-2012 Student Handbook and Academic Calendar

**(Office of Quality Professionals and Special Schools)**

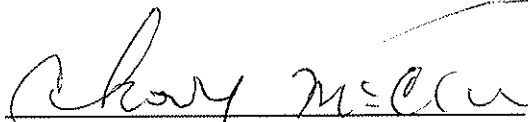
V. Mr. McClelland noted that the Board was invited to attend the Reading Fair in the North Atrium at the Department which would begin at noon.

Ms. Rosetta Richard reported that she recently attended a NASBE meeting for Healthy Schools.

Mr. Claude Hartley reported that he recently attended the Superintendents Regional Meeting in Tupelo and spoke at two college graduations.

On a motion by Mr. Claude Hartley, seconded by Dr. Sue Matheson the meeting adjourned at 9:27 a.m.

Approved:



Charles McClelland, Chair  
Mississippi Board of Education



Tom Burnham, Ed.D.  
Executive Secretary  
Mississippi Board of Education