

**Office of Safe and Orderly Schools
Facility Safety Assessment
Mark Hobson, School Facility Supervisor
Dennis Meador, School Facility Supervisor
Division of School Building
September 20-26, 2006**

**Items in red were complete 9-24-10.
Items in green were complete on 7/26/11.**

Please accept the following comments, findings, corrective actions and recommendations for consideration at each school site. If we may assist you by providing additional information regarding this report, you may contact us at (601) 359-1028.

North Panola School District

**Greenhill Elementary School
Attended by: Ms. Pride and Mr. Ward**

**Findings:
Kitchen**

- There were no exit signs in the dining area.
- One north exit door in the dining area was secured with a metal strap.
- There was no panic hardware on the south exit doors in the dining area.
- Dry goods area had some unprotected lights.
- There was no emergency lighting in the dining area.
- There was no evacuation maps posted in the dining room.
- There was no seating capacity posted in the dining area.
- There was an uncovered light in the cooking area.
- Staff has not had any fire safety training.
- Some tread on the stage step was missing.
- There was an out of date fire extinguisher in the dining area.

Exterior

- Dirt has washed away from A/C unit slab outside kitchen.
- Exterior light outside north exit door was missing.
- There was no exterior lighting on the southeast side of the building.
- There was no fence around the campus.
- There was an unsecured central air unit outside first grade room.

Office

- There was an electrical extension cord being use for a permanent power source.
- There was no air filter on window A/C unit.
- There was no asbestos plan on file.
- There was no posted map of utility cutoffs.

- Principal's office interior wall finish was plywood and does not appear to be class A, B, or C material.

Hallways

- There were several open exit doors.
- There were no emergency lights.
- There were no exit lights.
- South exit door will not open.
- Fire extinguisher in the primary hall was out of date.
- Several electrical outlets were not working in the primary hall.
- East primary exit door had some broken hardware.
- Exit light above north primary door was not working.

Signage

- There were no signs directing visitors to the office.
- There was no signage designating that tobacco and drugs are prohibited
- There was no visitor parking.
- There was no handicap parking.
- There was no sign indicating main entrance.
- The sign indicating school name is not in the proper location.

Classrooms

- Some rooms did not have evacuation maps posted.
- Existing windows did not meet Life Safety Code requirements. Each classroom should have an operable window with a minimum opening that could be utilized as a second means of egress.
- Several rooms had wooden panel walls in them.
- There were power strips being used for a permanent power source in several rooms.
- Covers and filters were off several air conditioners.
- Second grade room has a roof leak.
- Several electrical outlets were not working in primary classrooms.
- First grade room has water seeping through outside wall.

Restrooms

- Sixth grade bathroom had a sink missing.
- Restrooms and fixtures were old.
- There were no exhaust fans.
- Restroom corridor exit doors were locked.
- Several restrooms had some unprotected lights.
- There was no heat in the eighth grade restroom.

Utilities

- Boiler certificate was out of date.
- Main utility cut-offs were not identified by signage.

- Light pole outside main entrance had some wire hanging low.

Doors

- There were several exit doors with damaged panic hardware.

Playground area

- Currently is under construction.

North Panola High School

Attended by: Mr. Barnes and Ms. Gaston

Findings:

Kitchen

- There was no emergency lighting in dining room.
- There was no portable fire extinguisher in dining area.
- There was no exit lighting in dining area.
- There was no evacuation maps posted in dining room.
- Seating capacity was not posted in dining room.
- There was no emergency lighting in cooking area.
- There was an extension cord being used as a permanent power source by cashier.
- The cafeteria hallway had an unprotected electrical outlet.
- Dining area exit doors did not have panic hardware.
- Boiler certificate was out of date.
- The boiler room was being used for storage and was cluttered.
- There was gasoline equipment being stored in the boiler room.
- Staff has not had any fire safety training.

Office

- Principal's office interior wall finish was plywood and does not appear to be class A, B, or C material.
- School did not have an Asbestos Management Plan on file.

Science Lab

- There were some damaged floor tiles.
- Several student workstations had electrical covers missing.
- There was no gas or water at student workstations.
- The storage area light was not working.
- There was no chemical inventory.
- There was an electrical hot water heater in chemical storage area.
- The chemical storage area was cluttered.
- There were some old chemicals on the shelves.

Computer Lab

- There was an extension cord being used as a permanent power source.

Technology Lab

- There were some unprotected wires near the northwest door.
- There were some unprotected electrical outlets.
- There were some unprotected lights above the front entrance.

Gym

- Emergency lighting was some damaged in the gym.
- Seating capacity was not posted.
- There was some damaged door hardware on the southwest exit door of the foyer.
- There was a discharged portable fire extinguisher in the foyer.
- There were some unprotected lights in the boy's visitor's dressing room.
- There were locks on the exit doors.
- There was an unsecured electrical panel in the gym.
- There were some unprotected lights near the southwest exit door.
- There were some unprotected lights in the boy's dressing room.
- There was a discharged portable fire extinguisher outside the boy's dressing room.
- There were some exposed wires outside the boys and girls visitor dressing room.

Band Hall

- There was a chain and padlock on the entrance doors.
- There were no fire portable extinguishers.
- There were no exit signs.
- There was no emergency lighting.
- The window A/C units needed covers.
- There was a hole in the wall of the band hall office.
- There were pigeons nesting in the ceiling of the band hall.
- Pigeons had contaminated the restrooms.
- There were some missing ceiling tiles in the band hall.
- The restroom doors had a padlock on them.
- There were missing ceiling tiles in the restroom.
- The band hall has an extension cord being used as a permanent power source.
- There was an exposed electrical outlet on the south wall of the band hall.
- There was a damaged switch plate on the south wall of the band hall.

Interior

- There were several damaged and missing ceiling tiles throughout the school.
- The interior of the school needs painting.
- There were several damaged lockers throughout the school.
- The lockers are not being used.
- The bookroom was cluttered.
- There were some unprotected lights in the bookroom.
- There were books stacked too close to the ceiling.

- There was an unsecured electrical panel outside the library.

Exterior

- There were no signs directing visitors to the office.
- There were no signs designating visitor parking.
- There was no signage designating that “weapons, tobacco and drugs are prohibited”.
- There were several broken windows on the back of the new wing.
- There were some damaged tables and chairs on the north exterior wall of the gym.
- There was an old storage building on the north end of the campus that needs to be removed.
- There were some old concreted posts on the north end of the campus.
- There were some missing boards on the east eave of the band hall.
- There were some rotten eaves on the south side of the band hall.
- All of the eaves were in need of paint.
- There were some unprotected exterior lights outside the band hall.
- There were some unsecured electrical panels on the south side of the auditorium.
- More exterior lighting is needed around the building.
- There were some chairs out by the field house that needs to be removed.
- The fence and gates around the football field were damaged.
- The main entrance of the gym has some exposed wood that needs to be painted.
- There was a missing splash block outside the main entrance of the gym.
- There was some damaged exterior lighting by the main entrance of the gym.
- There is an old antenna outside the north senior hallway that needs to be removed.
- There were some damaged downspouts on the rear of the school.

Doors

- The north exit door of the new back hallway was hard to open.
- There was damaged and worn panic hardware on several exit doors throughout the school.
- Several exit doors were propped open.
- Teachers and students were not securing exit doors.

Hallways

- There was some floor tile damage outside room 17.
- There was no emergency lighting.
- There were no lighted exit signs.
- There were some holes in the walls of the E wing hallway.
- There was no portable fire extinguisher on the new back hall.

Auditorium

- There was no emergency lighting.
- There weren't enough portable fire extinguishers.
- Seating capacity was not posted.

- There were some damaged exit lights.
- There were several damaged seats.
- There was no portable fire extinguisher in the stage area.
- The storage area to the left of the stage was cluttered.
- There were some inoperative lights in the storage area.
- The southeast exit doors had some damaged panic hardware.

Restrooms

- There were no exhaust fans in the restrooms.
- Restrooms and fixtures were old.
- There was some graffiti in both boys and girls restrooms.

Classrooms

- There was no evacuation maps posted.
- There was only one-way communication throughout the school.
- Existing windows did not meet Life Safety Code requirements. Classrooms did not have an operable window with a minimum opening that could be utilized as a second means of egress.
- JROTC classroom interior wall finish was plywood and does not appear to be class A, B, or C material.
- JROTC storage area has a roof leak.
- JROTC classroom has an extension cord being used as a permanent power source.
- There were several window A/C units not working.
- The classrooms cannot be locked from the inside.
- The classroom by the south exit door has over 20% of its walls covered with paper.
- There was no panic hardware on the exit doors of the field house.
- There were chains on the doors of the field house.

Utilities

- Main utility shut-offs were not identified by signage.
- No campus map exists to identify the location of main utility shut-offs.
- There was an out of date boiler certificate.

Other

- The principal did not have keys to all areas of the campus.

Como Elem./Middle School

Attended by: Ms. Ausbon

Findings:

Kitchen

- There was no emergency lighting in the dining room.
- There were no portable fire extinguishers in the dining area.
- There was no exit lighting in the dining area.

- There was no evacuation maps posted in the dining room.
- Seating capacity was not posted in the dining room.
- The Department of Health certificate was out of date.
- There was no emergency lighting in the cooking area.
- There was a tripping hazard (step down floor) in the serving area.
- There were some damaged baseboards on the east wall of the dining area.
- There was a broken window on the west side of the dining area.
- There was a lock on the southeast exit door.
- There was an out of date boiler certificate.
- Staff has not had any fire safety training.

Office

- School did not have an Asbestos Management Plan on file.
- There was no light switch in the principal's office.

Administration

- Security office had no ventilation, air conditioning or heat.
- There were some exposed wires in the counselor's office.
- There were some inoperative lights in the counselor's office.

Computer Lab

- There were junk computers that needed to be removed.

Gym

- There was no emergency lighting in gym.
- There was no exit lighting in gym.
- There were padlocks on the northwest and southwest exit doors.
- There were padlocks on the stage exit doors.
- There was no panic hardware on stage exit doors.
- North stage exit door was secured with a metal bar.
- There was a tripping hazard inside the west door.
- Seating capacity was not posted.
- There was no panic hardware on exit doors.
- There were no portable fire extinguishers.
- There was an open blank in the electrical panel in the stage area.
- There were no spectator restrooms.
- There were some unprotected lights in the boy's dressing room.
- There was an unprotected electrical outlet in the boy's dressing room.
- Thermostats were damaged.
- There were some unprotected lights in the main entrance.

Music Room

- There was a lock on one of the entrance doors.
- There was a roller object mounted to the floor that needs to be removed.

- There was an unsecured electrical panel.
- There was no panic hardware on the north exit door.
- There were some exposed wires above the stage area.
- There were no fire extinguishers.
- There were no exit signs.
- There was no emergency lighting.
- There was an extension cord being used for a permanent power source.

Band Hall Currently Under Renovation

- Classrooms interior wall finish was plywood and does not appear to be class A, B, or C material.
- The band hall was dirty and cluttered.
- There were some unprotected lights.
- There was a tripping hazard at the front entrance.
- There was no panic hardware on exit door.
- There was no emergency lighting.
- There was no exit lighting.
- There were no portable fire extinguishers.
- There was two-way communication with the office.

Interior

- There were several damaged and missing ceiling tiles throughout the school.
- Portable fire extinguishers will expire in October 2006.
- The interior of the school needs painting.
- The bookroom was cluttered.
- There were some unprotected lights in the bookroom.
- There were books stacked too close to the ceiling.
- The janitorial room was unlocked.
- The janitorial room was cluttered.
- There was an unsecured electrical panel outside the library.
- The interior of the elementary/middle school needs painting.
- There were damaged floor tiles throughout the building.
- There was a roof leak near the north exit door of the first and second grade hallway.
- Storage closets were cluttered with old computers.

Exterior

- There were no signs directing visitors to the office.
- There were no signs designating visitor parking.
- There were no signs designating handicap parking.
- There was no signage designating that “weapons, tobacco and drugs are prohibited”.
- There were several trees grown up against the building.
- There were several wasp nests that need to be removed.

- Speed bumps are needed in front of the elementary/middle school driveway.
- Exterior lighting is needed around entire building.
- There was some damaged exterior lighting by the main entrance of the gym.
- The exterior of the elementary/middle school needs painting.
- There is an old vending machine outside the music room that needs to be removed.
- There were some unsecured electrical panels behind the cafeteria.
- There was washed out hole behind the second and third grade classrooms.
- There were concrete pads behind first and second grade classrooms.
- There were several shingles missing on the building.

Doors

- The main entry doors to the dining area had locks on them.
- The north entry doors to the dining area had damaged panic hardware.
- There was damaged panic hardware on several exit doors throughout the school.
- There were locks on the restroom corridor doors.
- There was no panic hardware on doors between second and third grade hallways.
- The exit doors were propped open both times we visited the school.
- The south exit door of the alternative school was sticking.

Hallways

- There was some floor tile damage in the restroom corridors.
- There was an unprotected light at the main entrance to the elementary school.
- There was no emergency lighting.
- There were no lighted exit signs.
- There was some worn tread on the steps outside room 105.
- Fifth and sixth grade water fountain has an extension cord being used as a main power source.
- Additional portable fire extinguishers are needed in the hallways.

Restrooms

- Restrooms do not meet American with Disabilities Act (ADA) standards.
- There was an unprotected light switch in the boys fourth, fifth, and sixth grade restroom.
- Restroom corridor exit doors were locked.
- Sink in girl's sixth grade restroom needs to be lowered for handicap student.
- There has been a clogged sink in the girl's sixth grade restroom all year.
- The principal's restroom had a hole in the wall.
- There was some graffiti in both boys and girl's restrooms.
- There were missing and damaged blinds in restrooms.
- There were some unprotected lights in the boy's first and second grade restroom.
- There were some unprotected lights and missing ceiling tiles in the girl's first and second grade restroom.
- There was an open floor drain in the boy's first and second grade restroom.

- Urinal was blocking sink access in the boy's first and second grade restroom.
- There was a hole in the wall in the seventh and eighth grade second floor restroom.
- There was a sink missing in the seventh and eighth grade second floor restroom.
- There was an unprotected light in the seventh and eighth grade second floor restroom.
- There were some exposed electrical wires in the seventh and eighth grade second floor restroom.
- Seventh and eighth grade girl's restroom had an inoperative sink.
- There was a clogged drain in the boy's fifth and sixth grade restroom causing water to stand under urinals.

Classrooms

- The second means of egress was blocked in the library.
- There was no portable fire extinguisher in the library.
- There were several A/C units not cooling properly.
- Several A/C units are noisy and interfere with teaching.
- Several classrooms had extension cords and power strips being used as a permanent power source.
- Switches controlled wall outlets.
- Permanent power sources were insufficient in classrooms.
- There were no evacuation maps posted.
- Existing windows did not meet Life Safety Code requirements. Classrooms did not have an operable window with a minimum opening that could be utilized as a second means of egress.
- Classroom interior wall finish was plywood and does not appear to be class A, B, or C material.
- The classrooms cannot be locked from the inside.
- Kindergarten room 305 has over 20% of its walls covered with paper and cluttered.
- Kindergarten room 305 had a window that has been broken for over three years.
- Hot water in kindergarten building had an odor.
- Room 106 had a hole in the door.
- Room 114 had a damaged door.
- Lighting was insufficient in first and second grade classrooms.
- There were missing and damaged blinds in classrooms.
- Room 204 had some unprotected lights.
- There were some unprotected electrical outlets in the seventh and eighth grade second floor classrooms.
- There were some inoperative A/C units in the seventh and eighth grade second floor classrooms.
- Some of the classrooms had over 20% of its walls covered with paper.

Utilities

- Main utility shut-offs were not identified by signage.

- No campus map exists to identify the location of main utility shut-offs.
- There was an out of date boiler certificate.
- There had been several gas leaks in the building.

Playground

- Under construction.

North Panola Vocational Center

Attended by: Dr. Edwards

Findings:

Signage

- There were no directions to the office.
- There were no signs designating visitor parking.
- There was no signage designating that “weapons, tobacco and drugs are prohibited”.

Office

- There were some roof leaks in the main office.

Hallways

- There was no emergency lighting in the hallways.
- There was an inoperative-lighted exit sign.
- There was a damaged electrical outlet in the main hallway next to the east exit door.

Exterior

- The eaves needed painting.
- The breezeways needed painting.

Interior

- The teacher’s lounge had some roof leaks.
- There was no emergency lighting in the assembly room.
- There were no lighted exit signs in the assembly room.
- There was no second means of egress in the assembly room.
- There were no portable fire extinguishers in the assembly room.

Classrooms

- The typing classroom had second means of egress obstructed.
- The Computer Technology lab had second means of egress obstructed.
- There were extension cords being used as permanent power sources in the Computer Technology lab.
- There was a missing ceiling tile in the Computer Technology lab storage room.
- The Special Populations classroom had second means of egress obstructed.
- Building Trades had some unprotected lights.

- There was no emergency lighting in the Agricultural Science classroom.
- There was no exit lighting in the Agricultural Science classroom.
- There was some gasoline equipment stored in the Agricultural Science classroom.
- There were some unprotected lights in the Auto Body shop.
- There were some exposed wires above the classroom door in the Auto Mechanics shop.
- There were some exposed wires above the classroom door in the Agricultural Mechanics shop.
- There were some unprotected lights in the Agricultural Mechanics shop.
- There was an inoperative water fountain in the Agricultural Mechanics shop.

Restrooms

- There were some damaged floor tiles in the main hall restroom.
- There was an unprotected light in the boy's restroom.
- The restroom in the teacher's lounge had some unprotected lights.
- There were some unprotected lights in the girl's restroom.
- There were some missing ceiling tiles in the girl's restroom.

Utilities

- Main utility shut-offs were not identified by signage.
- No campus map exists to identify the location of main utility shut-offs.

Doors

- There were locks on the doors of the computer technology lab.
- There was some damaged panic hardware on the exit doors of the computer technology lab storage room.

Crenshaw Elementary School

Attended by: Mr. Sibley

Findings:

Kitchen

- There was no emergency lighting in the cooking area.
- There was no exit lighting in the cooking area.
- There was an out of date portable fire extinguisher in the cooking area.
- Boiler certificate was expired.
- The automatic fire suppression system tag was out-of-date.
- Staff has not had any fire safety training.

Cafeteria

- There were not enough portable fire extinguishers in the dining area.
- There were no lighted exit signs in the dining area.
- There was no emergency lighting in the dining area.
- There was no evacuation maps posted in the dining room.
- Seating capacity was not posted in the dining area.

- There was some damaged floor tile in the dining area.
- Stage area wall finish was plywood and does not appear to be class A, B, or C material.
- There was an open blank in the electrical panel in the stage area.

Interior

- Janitor's room had items stacked too close to the ceiling.
- There were some unprotected lights in the janitor's room.
- There was a missing ceiling tile in the teacher's resource room.
- There was no portable fire extinguisher in the library.
- The library has an extension cord being used as a permanent power source.
- The library could not be locked from the inside.
- Janitor's room in the kindergarten area is cluttered.
- There were several inoperative window A/C units throughout the school.

Exterior

- There was no sign indicating the school name.
- There were no signs directing visitors to the office.
- There were no signs designating visitor parking.
- There were no signs designating handicap parking.
- There was no signage designating that "weapons, tobacco and drugs are prohibited".
- Eaves were in need of paint.
- There was some rotten wood on the exterior of the building.
- Exterior lighting is needed at the front entrance of the school.
- There was a sinkhole in the parking lot.
- There was a damaged brick wall south of the main entrance.
- There was a damaged fence securing the A/C unit behind the cafeteria.
- There were some missing splash blocks in back of school.
- There were some washout holes under the downspouts in back of school.
- There were some damaged gutters outside the boy and girl's restrooms.
- There was a damaged walkway behind the boy's restroom.

Hallways

- There was no emergency lighting.
- There were no lighted exit signs.
- First and second grade hallway needs another fire extinguisher.
- There were some unprotected lights in the boy's restroom corridor.
- There was some damaged floor tile in the girl's restroom corridor.
- Lower hallway portable fire extinguisher had expired.
- There were some inoperative lights in the lower hallway.
- There was a missing ceiling tile outside the second grade room in the lower-hallway.
- There was a table obstructing the kindergarten hallway exit doors.

- There was no emergency lighting in the kindergarten hallway.
- Main entrance foyer wall finish was plywood and does not appear to be class A, B, or C material.

Doors

- Front entrance door was damaged.
- Boy's restroom corridor exit door did not have panic hardware.
- Girl's restroom corridor exit door did not have panic hardware.
- The west exit door of the stage area had a padlock on it.
- There was no panic hardware on the east exit door of the stage area.
- One of the east exit doors of the dining area needed panic hardware.
- The east doors going in to the old hallway had no panic hardware.
- There was no panic hardware on the south exit door of the cooking area.

Restrooms

- Restrooms do not meet American with Disabilities Act (ADA) standards.
- There were several ceiling tiles missing in the lower hallway boy's restroom.

Classrooms

- Existing windows did not meet Life Safety Code requirements.
- Several filters and covers were missing from window A/C units.
- There was no second means of egress in classrooms.
- There was some damaged floor tile in the Social Studies room.
- There was no evacuation maps posted in classrooms.
- Classroom doors could not be locked from inside.

Utilities

- Main utility shut-offs were not identified by signage.
- No campus map exists to identify the location of main utility shut-offs.