

OFFICE OF INSTRUCTIONAL ENHANCEMENT & INTERNAL OPERATIONS
Summary of State Board of Education Agenda Items
November 17-18, 2011

OFFICE OF CURRICULUM AND INSTRUCTION

21. Approval to begin the Administrative Procedures Act process to revise/remove the following State Board Policies
- A. Revision of State Board Policy 2100 – Class Size
 - B. Revision of State Board Policy 2901 – Curriculum Guides
 - C. Revision of State Board Policy 2902 – Approved Courses for the Secondary Schools
 - D. Revision of State Board Policy 2904 – Early Learning Guidelines for Four Year Old Children
 - E. Revision of State Board Policy 3700 – Gifted
 - F. Revision of State Board Policy 4400 – Kindergarten
 - G. Removal of State Board Policy 1703 – Assistant Teacher Program
 - H. Removal of State Board Policy 6006 – Kindergarten Classrooms
 - I. Removal of State Board Policy 6300 – Reading Improvement Program

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- 21A. Approval to begin the Administrative Procedures Act process: To revise State Board Policy 2100 – Class Size

Executive Summary

Current policy references the old accreditation levels. Revision to the policy reflects the language in the revised accreditation standards.

Note: Proposed language is underlined in bold. Current language to be deleted is indicated by strikethrough.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Class Size	CODE 2100
ADOPTION DATE: May 18, 1990	REVISION:

STATE BOARD POLICY

When the personnel report from each district is submitted to the Mississippi Department of Education the following procedure will be implemented:

1. If the enrollment in any class in grades 1-4 is greater than 27 and/or the number of students taught by any individual teacher exceeds 150, MDE staff will notify the district in writing and request an explanation as to the reasons for the overage.
2. The district shall submit documentation that the situation has been corrected or request an exemption. The request for exemption will describe the situation and provide justification as to why the exemption should be approved. This request should include at a minimum:
 - the number of classes in that school that serve the same grade,
 - whether there is a school reasonably close by to which the children over the maximum could be transferred,
 - a clear description of why an additional class cannot be added to alleviate the overload, and
 - other emergency, hardship, or special situations which justify an exemption.
3. The Mississippi Department of Education staff (Exemptions Committee) will review the request for exemption and make a recommendation to the State Board.
4. The State Board shall disapprove or approve exemption requests.
5. A school district may appeal the denial of an exemption by submitting a request within fourteen (14) days of receipt of notification to the State Board.
6. The State Board's decision on an appeal is final.

If a school district violates the provisions of Mississippi Code 37-151-77, the state aid for the ensuing fiscal year to such school district shall be reduced by the percentage variance that the actual pupil-teacher ratios in such school district has to the required pupil-teacher ratios mandated in this section. Any district meeting ~~Level 4 or 5 accreditation standards, may be~~ **the highest levels of performance, as defined in the *Mississippi Public School Accountability Standards, are*** exempt from the maximum pupil teacher ratio in Grades 1, 2, 3, and 4.

Statutory Reference: MS Code 37-151-77

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21B. Approval to begin the Administrative Procedures Act process: To revise State Board Policy 2901 – Curriculum Guides

Executive Summary

State Board Policy 2901 – Curriculum Guides was adopted in October of 1997. This policy established guidelines for updating the curriculum frameworks. The following revisions are proposed:

- Revise the name of the policy.
- Remove language that references a schedule for revision. Frameworks may be updated every five to seven years based on revisions to national standards.
- Remove the web links.

Note: Proposed language is underlined in bold. Current language to be deleted is indicated by strikethrough.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Curriculum Guides <u>Frameworks</u>	CODE: 2901
ADOPTION DATE: October 24, 1997	REVISION:

STATE BOARD POLICY

The Mississippi Department of Education will provide curriculum frameworks to set forth expectations of students by specifying course titles and content. ~~A schedule for revision of the frameworks will be established.~~ **Frameworks may be updated every five to seven years based on revisions to national standards.** As subject areas are revised and approved by the State Board of Education, the modifications will be disseminated to the appropriate individuals in the educational community. An up-to-date copy of each framework ~~and a schedule for revision~~ shall be kept on file ~~in~~ **at** the Mississippi Department of Education.

[K-12 Curriculum Framework](#)

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21C. Approval to begin the Administrative Procedures Act process: To revise State Board Policy 2902 – Approved Courses for the Secondary Schools

Executive Summary

State Board Policy 2902 – Approved Courses for the Secondary Schools was adopted in January of 1999. This policy established guidelines for providing approved courses that can be offered in the Mississippi Secondary Schools. The following revisions are proposed:

- Remove language that references Bulletin 171. This document no longer exists.
- Remove language that references approval by the State Board of Education. The list is updated each year to reflect the revisions to the curriculum frameworks that have been approved by the State Board of Education.

Note: Proposed language is underlined in bold. Current language to be deleted is indicated by strikethrough.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Approved Courses for the Secondary Schools	CODE: 2902
ADOPTION DATE: January 15, 1999	REVISION:

STATE BOARD POLICY

The Mississippi Department of Education will provide a list of the Approved Courses for the Secondary Schools of Mississippi to each school district. This list ~~formerly known as Appendix E of Bulletin 171,~~ contains all approved courses that can be offered in the Mississippi secondary schools. **The list will be updated each year to reflect revisions to the curriculum frameworks approved by the State Board of Education.** ~~As new courses are revised and approved by the State Board of Education,~~ the **Additions, deletions, and modifications to the course listing** will be disseminated to the appropriate individuals in the educational community.

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21D. Approval to begin the Administrative Procedures Act process: To revise State Board Policy 2904 – Early Learning Guidelines for Four Year Old Children

Executive Summary

State Board Policy 2904 – Early Learning Guidelines for Four Year Old Children was adopted in January 1999 and revised in March 2007. This policy referenced guidelines for Mississippi programs serving four year old children. The following revisions are proposed:

- Revise the name of the policy to reflect guidelines and standards for three year old children and four year old children.
- Remove the web links.

Note: Proposed language is underlined in bold. Current language to be deleted is indicated by strikethrough.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: <u>Early Learning Standards and Guidelines for Three Year Old Children</u> and <u>Early Learning Standards and Guidelines for Four Year Old Children</u>	CODE: 2904
ADOPTION DATE: January 15, 1999	REVISION:

STATE BOARD POLICY

The Mississippi Department of Education will provide standards and guidelines for Mississippi schools serving three year old children and four year old children. The standards and guidelines may be updated every five to seven years based on revisions to national standards. As the documents are revised and approved by the State Board of Education, the modifications will be disseminated to the appropriate individuals in the educational community. An up-to-date copy of the standards and guidelines shall be kept on file at the Mississippi Department of Education.

[Four Year Old Early Learning Guidelines – Table of Contents](#)
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21E. Approval to begin the Administrative Procedures Act process: To revise State Board Policy 3700 – Gifted

Executive Summary

State Board Policy 3700 – Gifted was adopted in May of 1990 and revised in July of 1994. The policy established guidelines for the operation of gifted programs in Mississippi schools. The following revisions are proposed:

- Revise the policy to include the *Standards for the Gifted Education Programs in Mississippi*.
- Revise the name of the regulations to reflect the name of the document.

Note: Proposed language is underlined in bold. Current language to be deleted is indicated by strikethrough.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Gifted	CODE: 3700
ADOPTION DATE: May 8, 1990	REVISION:

STATE BOARD POLICY

The operation **of** the gifted program is governed by ~~the document entitled~~ **the Regulations for Gifted Education Programs in Mississippi and the Standards for the Gifted Education Programs in Mississippi**. An up-to-date copy of ~~that~~ **these** documents shall be kept on file ~~in~~ **at** the ~~State~~ **Mississippi** Department of Education. Upon approval of amendments to ~~that~~ **the** documents by the State Board of Education, staff will disseminate ~~same~~ to the appropriate personnel in the education community.

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21F. Approval to begin the Administrative Procedures Act process: To revise State Board Policy 4400 – Kindergarten

Executive Summary

State Board Policy 4400 – Kindergarten was adopted in April of 1986 and revised in October 1997. This policy established guidelines for the operation of kindergarten programs in Mississippi schools. The following revisions are proposed:

- Revise the policy to reference the correct name of the document.
- Remove language that references a schedule for revision. The guidelines may be updated periodically based on changes to national standards.

Note: Proposed language is underlined in bold. Current language to be deleted is indicated by strikethrough.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Kindergarten <u>Guidelines</u>	CODE: 4400
ADOPTION DATE: April 18, 1986	REVISION:

STATE BOARD POLICY

The Mississippi Department of Education, subject to approval of the State Board of Education, will develop and disseminate Kindergarten ~~Regulations~~ **Guidelines** to provide direction to school districts in meeting the requirements of ~~Standard 25 and Paragraph C of Section 37-25-7 of House Bill 601~~ **Mississippi Code 37-21-1 and standard 23 of the Mississippi Public School Accountability Standards**. ~~A schedule for revision of the regulations will be established.~~ **The Mississippi Kindergarten Guidelines may be updated periodically based on changes to national standards.** As the ~~guidelines~~ **regulations** are revised and approved by the State Board of Education, the modifications will be disseminated to the appropriate individuals in the education community. An up-to-date copy of these ~~guidelines~~ **regulations** shall be kept on file at the Mississippi Department of Education.

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- 21G. Approval to begin the Administrative Procedures Act process: To remove State Board Policy 1703 – Assistant Teacher Program

Executive Summary

State Board Policy 1703 – Assistant Teacher Program is identical to the language in State Board Policy 6301 – Assistant Teacher Program Regulations. Therefore, State Board Policy 1703 should be removed.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Assistant Teacher Program	CODE: 1703
ADOPTION DATE: April 15, 1994	REVISION:

STATE BOARD POLICY

~~The Mississippi Reading Improvement Regulations are hereby entitled Mississippi Elementary School Assistant Teacher Program Regulations. These regulations shall be reviewed regularly, with needed changes being recommended to the State Board of Education for Approval. Upon approval, changes will be disseminated to the appropriate personnel in the education community. An up-to-date copy of this policy shall be kept on file in the Mississippi Department of Education.~~

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- 21H. Approval to begin the Administrative Procedures Act process: To remove State Board Policy 6006 – Kindergarten Classrooms

Executive Summary

State Board Policy 6006 – Kindergarten Classrooms references the same guidelines indicated in State Board Policy 4400 – Kindergarten. Therefore, State Board Policy 6006 should be removed.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Kindergarten Classrooms	CODE: 6006
ADOPTION DATE: April 18, 1986	REVISION October 18, 1991

STATE BOARD POLICY

~~The revised classroom regulations for the Kindergarten program are outlined in the document, Mississippi Kindergarten Regulations, Fourth Edition, February 1998. For an updated copy, go to http://www.mde.k12.ms.us/ACAD/ID/Curriculum/LAER/four_yr_guidelines.pdf (page 14).~~

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- 21I. Approval to begin the Administrative Procedures Act process: To remove State Board Policy 6300 – Reading Improvement Program

Executive Summary

State Board Policy 6300 – Reading Improvement Program is based on MS Code Section 37-13-10, which was repealed. Therefore, State Board Policy 6300 should be removed.

Recommendation: Approval

Back-up material attached



Mississippi Department of Education

DESCRIPTOR TERM: Reading Improvement Program	CODE: 6300
ADOPTION DATE: June 19, 1998	REVISION:

STATE BOARD POLICY

The goals of the Reading Improvement Initiative as approved by the Board in July 1997, shall be the goals of the Reading Sufficiency Program as mandated in MS Code Section § 37-13-10. The Board is committed to helping local school district personnel provide instructional programs for students that assist students in the acquisition of reading skills that are appropriate for the grade level in which they are enrolled.

The Mississippi Department of Education is authorized and directed to implement the requirements of MS Code Section § 37-13-10, including, but not limited to, the development of the required components for the district reading sufficiency plan and its evaluation, the pilot program for Level 1 districts, and the needed technical assistance.