

OFFICE OF INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS
Summary of State Board of Education Agenda Items
November 17-18, 2011

OFFICE OF HEALTHY SCHOOLS AND CHILD NUTRITION

18. Approval to renew contract with CCH Consulting, Inc., to provide a Project Manager to oversee modifications and enhancements to a web-based payment system

Awarded Vendor: CCH Consulting, Inc.
Newton, Mississippi

Scope of Project: CCH Consulting, Inc., will provide a project manager for the maintenance and enhancements to the web based Child Nutrition contract and payment (OCeaN) system for the fifth year of a five year contract. The contract will provide services including, but not limited to the following:

- Work with Mississippi Department of Education staff to add system enhancements;
- Provide complete documentation of system design and edits;
- Resolve any system problems; and
- Provide administrative oversight of additional contractual programmers.

Personnel associated with this contract are not former Department employees or related to any Department employee.

Scope of Contract:

- Term of Contract Renewal: January 1, 2008 – December 31, 2012
- Cost of Current Contract: \$567,840.00
- Renewal Increase: \$143,520.00
- Total Cost of Contract Renewal: \$711,360.00
- Method of Award: ITS Procurement

Funding Source: Federal Funds

Section 25-53-3 of the Mississippi Code of 1972 defines ITS authority over the acquisition of any information technology, computer or telecommunications equipment, electronic word processing and office systems, or services utilized in connection therewith, including, but not limited to, all phases of computer

software and consulting services and insurance on all state-owned computer equipment. State agencies and institutions of higher learning (IHLs) are required by law to follow ITS procedures in information technology procurements for hardware, software and services. Competitive bids or proposals must be solicited for all acquisitions of information technology (IT) equipment/hardware, software, and services in excess of \$25,000.

Information Technology Services on behalf of the Mississippi Department of Education awarded the bid to CCH Consulting, Inc., as being the “Best and Lowest” bidder.

Recommendation: Approval