

Program Approval Request

Submitted By

Delta State University



teach_learn_live

EDUCATION PROGRAM APPROVAL REQUEST FORM

Institution: Delta State University **Date submitted to TAP:** _____
Submitted by: Dr. John Hawkins, Faculty, Division of Counselor Education
Contact phone or email: 662- 846-4355 **Commission approval date:** 2/8/11
jhawkins@deltastate.edu **State Board approval date:** _____
Proposed date of program implementation/modification: Fall 2011

Proposal request and support materials are provided for approval to implement:
 New Program Modifications to Existing Program Licensure Requirement

In addition to your current education program course list/description, you must provide:

- 1) a copy of the proposed new program
- 2) the current program with clear indication of proposed modifications
- 3) any evidence of institutions (state, regional or national) with the same or a similar course of study
- 4) evidence of qualified faculty
- 5) any other documentation that further supports the proposal

NOTE: Use the spaces below for a brief synopsis of your proposal. Additional sheets may be attached with a formal, more detailed proposal if needed.

Please state your specific request: *See attached proposal submission to IHL*

State rationale:

NOTE: Program approval is subject to standard review procedures that involve several entities and, therefore, timelines for final approval by the Office of Teacher and Administrator Preparation (TAP) may vary. After TAP approves the program, if it is a new or modified program or requires licensure changes, it may then be subject to approval by the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development and the State Board of Education before candidates are eligible for Mississippi Teacher Licensure.

Email this form to Gail Gettis at ggettis@mde.k12.ms.us or fax to 601-359-1728.

Appendix 8: New Degree Program Proposal

Institution:		
Date of Implementation:	Six Year Cost of Implementation:	Per Student Cost of Implementation:
Fall 2011	\$.00	\$.00
Program Title as will Appear on Academic Program Inventory, Diploma, and Transcript:		Six Digit CIP Code:
Educational Specialist in Counseling		131101
Degree(s) to be Awarded:	Credit Hour Requirements:	
Educational Specialist in Counseling	30	
List any institutions within the state offering similar programs:		
Jackson State University; University of Mississippi; Mississippi State University		
Responsible Academic Unit(s):	Institutional Contact:	
Delta State University, College of Education	Scott Hutchens, Chair, Division of Counselor Education and Psychology	
Number of Students Expected to Enroll in First Six Years:		Number of Graduates Expected in First Six Years:
Year One 15		Year One 0
Year Two 30		Year Two 15
Year Three 30		Year Three 15
Year Four 30		Year Four 15
Year Five 30		Year Five 15
Year Six 30		Year Six 15
Total 165		Total 90
Program Summary:		
<p>The Division of Counselor Education and Psychology, within the College of Education, proposes the design and implementation of an Educational Specialist degree in Counseling. The program will function to meet the diverse needs of professional school counselors seeking advanced professional preparation in the area of elementary, middle, and high school counseling. The program will typically entail two years of graduate study and will prepare students to meet requirements to obtain an AAA Mississippi educator's licensure, to be licensed as a Mississippi Licensed Professional Counselor, and to update and increase their knowledge and professionalism in the field of school counseling. The Division currently offers a M.Ed. degree in Counseling with concentrations in Community Mental Health Counseling and School Counseling. These programs will continue. The Division of Counselor Education and Psychology is specifically seeking this degree in order to meet the needs of professional school counselors, particularly in the Mississippi Delta, who desire additional training and certification in school counseling.</p>		
Institutional Executive Officer Signature		Date

Institution:

- 1. Describe how the degree program will be administered including the name and title of person(s) who will be responsible for curriculum development and ongoing program review.**

The proposed Educational Specialist degree in Counseling will be offered in the Division of Counselor Education and Psychology, a unit of the College of Education (COE). Dr. Scott Hutchens, Division Chair, is responsible for all programs within the Division. Dr. George Beals, Coordinator of Counselor Education and Chair of the Division's Graduate Curriculum Committee, will be responsible for directing ongoing curriculum development and will assist the Division Chair with ongoing program review of this proposed degree program. Recommendations for curricular changes and alterations will originate with the Division's graduate curriculum committee. These changes or alterations to the program will then follow the current curricular approval process that is in place at Delta State University.

The Division currently offers the B.A. in Psychology and the M.Ed. in counseling with concentrations in clinical mental health counseling and school counseling.

- 2. Describe the educational objectives of the degree program including the specific objectives of any concentrations, emphases, options, specializations, tracks, etc.**

This proposed Educational Specialist Degree program will have one concentration, School Counseling, listed below with the mission and specific objectives.

School Counseling Mission: To augment professional school counselors' current knowledge and experience through specific courses and practical applications that lead to ethical practitioners who are able to 1) effectively develop and maintain a comprehensive school counseling program as mandated by the Mississippi Department of Education 2010 Mississippi Comprehensive School Counseling Curriculum and to 2) supervise beginning school counselors.

Academic Objectives:

- Demonstrate an understanding of the current state of theory and practice in the area of school counseling, utilizing both oral and written expression and emphasizing the American School Counseling Association National Model and the Mississippi Department of Education 2010 Mississippi Comprehensive School Counseling Curriculum.
- Acquire additional knowledge and skills in school and mental health counseling that can be used in schools for the benefit of students.
- Obtain additional coursework that will lead to licensure as a Mississippi Licensed Professional Counselor.
- Utilize technology to acquire school counseling information to be used in decision making necessary for the design, implementation and maintenance of a comprehensive school counseling program.
- Design, implement, and complete research or a professional project in school counseling

- 3. Describe any special admission requirements for the degree program including any articulation agreements that have been negotiated or planned.**

In addition to the Delta State University graduate admission requirements, candidates must meet the following degree requirements.

- Candidates must hold a class AA educator's certificate in school counseling or guidance and a master's degree from an institution fully accredited by one of the recognized accrediting agencies. The degree must comprise a minimum of 48-credit-hours in the field of counseling with a concentration/emphasis in school counseling.
- Candidates must have an overall minimum graduate grade point average of 3.0.
- Candidates must have a satisfactory score on a nationally recognized, standardized test of verbal skills.

4. Describe the professional accreditation that will be sought for this degree program. If a SACS visit for substantive change will be necessary, please note.

This program will not need additional CACREP (Council for the Accreditation of Counseling and Related Educational Programs) approval, given that the division's current graduate program is accredited. The university currently offers an Educational Specialist degree. This program does not appear to constitute a substantive change based on the five areas identified by SACS. The university will notify SACS of this programmatic change to determine if further clarification/documentation is needed.

5. Describe the curriculum for this degree program including the recommended course of study (appending course descriptions for all courses) and any special requirements such as clinical, field experience, community service, internships, practicum, a thesis, etc.

This degree program will be an Educational Specialist in Counseling. The 30-credit-hour program will offer one concentration, school counseling. The program requires 30 credit hours of counseling courses, including Advanced School Counseling Theory and Practice, an advanced research class, other counseling courses, electives, and a thesis/special project. Course substitutions must be approved by the Graduate Program Coordinator. Given regular, full-time enrollment (9 hours per term), students should be able to complete this degree in three (3) regular semesters and one (1) summer semester.

Degree Requirements. A candidate for the Educational Specialist Degree in Counseling in the College of Education will be required to meet the following:

- Fulfill the general requirements for a graduate degree at Delta State University.
- Complete a minimum of 30 semester hours of graduate work beyond the master's degree. At least one-half of these courses must be 700-level courses. Courses at the 500-level are not acceptable in the Educational Specialist degree program. Elective courses to complete a program of study in the concentration area will be determined in coordination of the program coordinator.
- Earn a grade point average of at least 3.25 in the major field and overall.
- Pass a comprehensive examination in the major field during the last term of course work.
- A candidate must, with the consent of the advisor, write a thesis or complete a special project for 6 semester hours of credit in the major field.

Program of Study

- CED 717. Advanced School Counseling Theory and Practice (3 hours)
- CED 702. Research (3 hours) [Students who have not had CED 635, ELR 605 or the equivalent will be required to successfully complete CED 635 or ELR 605.]
- CED 790. Theories of Counselor Supervision (3 hours)
- CED 791. Thesis/Special Project (3-6 hours)
- Counseling courses leading to LPC licensure (9-18 hours)
- Electives (3-6 hours)

6. Describe the faculty who will deliver this degree program including the members' names, ranks, disciplines, current workloads, and specific courses they will teach within the program. If it will be necessary to add faculty in order to begin the program, give the desired qualifications of the persons to be added.

No additional faculty will be needed to deliver this degree program. The faculty who will deliver the program include:

Name	Rank	Disciplines	Workload	Courses
George Beals	Assistant Professor; Coordinator of Counselor Education	Clinical Mental Health concentration	Teach 3 3-credit-hour courses per semester with 1 course release for being Coordinator of Counselor Education; scholarship and service activities	CACREP core courses; CED 620: Human Growth & Development; CED 703: Psychodiagnostics in Counseling; CED 715: Marriage and Family Counseling; CED 770: Special Topics in Counseling—Hypnotherapy; CED 770: Special Topics in Counseling—Spirituality and Religion in Counseling; CED

				701: Advanced Group; CED 790: Counseling Supervision
John Hawkins	Instructor; Coordinator of School Counseling	School Counseling and Clinical Mental Health concentration	Teach 3 3-credit-hour graduate courses per semester; scholarship and service activities	CACREP core courses; Advanced School Counseling Theory and Practice; (CED 620: Human Growth & Development; CED 703: Psychodiagnostics in Counseling; CED 715: Marriage and Family Counseling; CED 770: Special Topics in Counseling—Brief Therapy; CED 770: Special Topics in Counseling—Spirituality and Religion in Counseling; CED 701: Advanced Group; CED 790: Counseling Supervision
Christine McNichols	Assistant Professor	Clinical Mental Health concentration	Teach 3 3-credit-hour graduate courses per semester; scholarship and service activities	CACREP core courses; CED 620: Human Growth & Development; CED 703: Psychodiagnostics in Counseling; CED 715: Marriage and Family Counseling; CED 701: Advanced Group; CED 790: Counseling Supervision
Karl Witt	Instructor	School Counseling concentration	Teach 3 3-credit-hour graduate courses per semester; scholarship and service activities	CACREP core courses; CED 620: Human Growth & Development; CED 703: Psychodiagnostics in Counseling; CED 715: Marriage and Family Counseling; CED 701: Advanced Group; CED 790: Counseling Supervision

7. Describe the library holdings relevant to the proposed program, noting strengths and weaknesses. If there are guidelines for the discipline, do current holdings meet or exceed standards?

The Division of Counselor Education and Psychology maintains subscriptions relevant to the multiple disciplines housed within the division. The DSU library holdings for the proposed program are sufficient. These holdings include multiple journal subscriptions, reference books, electronic resources, and electronic databases.

8. Describe the procedures for evaluation of the program and its effectiveness in the first six years of the program, including admission and retention rates, program outcome assessments, placement of graduates, changes in job market need/demand, ex-student/graduate surveys, or other procedures.

The evaluation procedures of the proposed program will follow the existing assessment system within the College of Education. There is an annual program review and update done within the Division of Counselor Education and Psychology's Annual Report. The Division's Annual Report contains admission and retention rates and program outcome assessments. This information is compared to other programs within the Division and within the College of Education. Graduation surveys are performed at the university level for all graduating students and this information is available for programmatic review within the College of Education and the Division. Surveys of graduates and employers will be done at one year and three years post graduation as commensurate with other accrediting body guidelines. There is a standing Graduate Curriculum Committee in the Division where all graduate curriculum issues are initially presented before progression to the division level and so forth as outlined by the College of Education and Delta State University. As noted in item 4, the Division is accredited through CACREP. This accreditation requires an annual report and an annual review of the program that includes outcomes and assessments.

9. What is the specific basis for formulating the number of graduates expected in the first six years?

According to the U.S. Department of Labor's Bureau of Labor Statistics [<http://www.bls.gov/OCO/ocos067.htm>], the need for school counselors is expected to grow 14 percent between 2008 and 2018. In fact, job openings are expected to exceed the number of graduates in counseling programs, especially in rural areas (e.g., the Mississippi Delta). Keeping existing school counselors in the field is important, and the opportunities for additional certification, licensure and increased salaries, resulting from an educational specialist degree, will encourage current school counselors to stay in the field.

According to Baker and Gerler (2008) in *School Counseling for the Twenty First Century*, school counselors face greater challenges in the schools. School enrollments are growing, and students are becoming increasingly more diverse, necessitating greater multicultural counseling competence. Increased enrollments also mean increased numbers of students having greater psycho-emotional-academic problems, which must be addressed to ensure academic success.

Educational reform has also required additional accountability through outcome-based programs and interventions. The American School Counseling Association (ASCA) anticipated the needs of educational reform and developed national standards for school counselors as well as the ASCA National Model, which reflects the goals of current educational reform movements. The ASCA National Model emphasizes accountability and is outcome based. A primary objective of the model is to close the gap between academically disadvantaged students and their advantaged peers.

In 2010, the Mississippi Department of Education (MDE) published the *PK-12 Counseling (Academic and Vocational) Model*, which redesigned school counseling in order to better serve Mississippi Students. This model is based largely on the ASCA National Model. Mississippi school counselors, especially those who have been out of school for some time, will need additional training in order to better serve students. A prime focus of the DSU Ed.S. program in Counseling will be the Mississippi redesigned school counselor model. In January, 2010, a survey was conducted to determine whether a need existed for this program. The population included Mississippi school counselors who are members of the MDE Office of Dropout Prevention listserv, which oversees school counseling programs. Of the 175 individuals who responded to the survey, 98 (56%) indicated that they would be interested in obtaining an Ed.S. degree in Counseling from DSU. Of this number, 56 (56.6%) stated that they would be interested in beginning the program in fall 2010 if it existed. Fourteen (14.1%) would desire to start in spring 2011, 15 (15.2%) in summer 2011, 12 (12.1%) in fall 2011, and the remaining after that date. While it is not possible to begin offering the program in fall 2010, this response provides a strong indication of interest in general.

Since that time, professional school counselors with a master's degree in counseling and employed in schools throughout the MS Delta have contacted the DSU Coordinator of School Counselor weekly to inquire about the program. The need for this program is apparent, and professional school counselors desire the Educational Specialist degree in order to serve their students more competently and to obtain MS AAA educator certification in counseling.

The expected number of graduates in the Ed.S. program in Counseling at Delta State University is conservative. Since the prospective students in the proposed program are professional school counselors, it is anticipated that a near 100% graduation rate is possible. Prospective students are investing financially in a degree that will bring great professional competence and additional certifications and licenses, resulting in a salary increase and possible advancement. It is unlikely that they will enroll if they are not committed to graduate.

Proposed Program

DELTA STATE UNIVERSITY

Program of Study: Educational Specialist Degree in Counselor Education School Counseling

Name: _____ ID# _____

Address: _____

Major Core Courses	Credit Hours	Semester to be taken	Semester completed	Grade
CED 717: Advanced School Counseling	3			
CED 790: Theories of Counseling Supervision	3			
ELR 702: Educational Research Design	3			
Total Hours	9			

Elective Courses (Students will select 7 of the courses below or a faculty approved substitution from the existing counseling curriculum)	Credit Hours	Semester to be taken	Semester completed	Grade
CED 715: Marriage and Family Counseling	3			
CED 703: Psychodiagnostics in Counseling	3			
CED 620: Human Growth and Development	3			
CED 758: Advanced Counseling Practicum	3			
CED 705: Advanced Group	3			
CED 770: Special Topics in Counseling	3			
CED 712: Child & Adolescent Counseling	3			
CED 711: Crisis Intervention	3			
CED 622: Play Therapy	3			
Total Hours	21			

Transfer courses to be considered for degree requirement	Credit Hours	Course Substitution For Which Course? From Which Institution?	Grade	Date Authorized
	3			
	3			
	3			
Total Hours	9			

Total Hours in Program: _____ (30 minimum)

Approved: Student _____

Advisor _____

Division Chair _____
(3 copies: Student, Advisor, File)

Date: _____

Course Descriptions

Addendum: Course Descriptions

Required Courses (12-15 hours)	Description
CED 717. Advanced School Counseling Theory and Practice (3) <i>(Course action request has been submitted.)</i>	This course will address contemporary models of school counseling, advanced school counseling theory and techniques, use of data to determine goals and evaluate outcomes, school counseling ethics, consultation, and professional leadership. (3 hours)
ELR 702. Educational Research Design (3)	This course will provide detailed examination of types of research designs as well as the statistical procedures associated with each. It will be a continuation of ELR 605. (3 hours)
CED 790. Theories of Counselor Supervision (3)	Introduction to major models of clinical supervision of counselors, review of the supervisory relationship process, study of specific techniques and methods of supervision, and the procedural, ethical and legal responsibilities, and multicultural issues associated with supervision. Supervision of Practicum and/or General Internship is required. Prerequisite: Permission of course instructor. (3 hours)
CED 791. Thesis/Special Project (3-6) <i>(Course action request has been submitted.)</i>	The supervised writing and defense of a professional research project. (6 hours)
Other Courses (15-18 hours)	Based on prior coursework, students will select from among the following courses to address professional goals, LPC licensure, and meet requirements of Ed.S. program.
CED 620. Human Growth and Development	Advanced study of individuals' development throughout the lifespan. Particular emphasis will be placed on current issues, multicultural comparisons and the typical and atypical sequence of development, and practical applications of developmental theory in work as a counselor. (3 hours)
CED 622. Play Therapy	Study of play therapy as a counseling intervention for children in schools and community settings. Covers the history and theories of play therapy, play as it relates to child development, and techniques of play therapy. (3 hours)
CED 703. Psychodiagnostics in Counseling	Psychological classification using DSM IV, developing treatment plans, working as a counselor in a managed care environment, and the use of psychotropic drugs in treatment of psychological disorders. (3 hours)
CED 705. Advanced Group	Advanced study of group theories and recent innovations in group counseling and group dynamics. Supervised experiences in selected settings. Prerequisite: CED 605 and permission of instructor. (3 hours)
CED 715. Marriage and Family Counseling	Examination of theoretical approaches, assessment of family functioning, and intervention techniques in working with couples and families. (3 hours)
CED 716. Introduction to Counseling for Teachers	Overview of the history, philosophy, procedures and techniques of organizing and providing counseling services in school settings. Course includes models, methods, ethical and professional issues, basic skills, and challenges specific to the practice of school counseling with a diverse population. Effective collaboration and positive systemic impact on the school climate is emphasized. (3 hours)
CED 770. Special Topics in Counseling	Research and applied analysis of special topics related to counseling. 1-6 (May be repeated for a maximum of 6 hours credit)
CED 705. Advanced Group	Advanced study of group theories and recent innovations in group counseling and group dynamics. Supervised experiences in selected settings. (3 hours)
CED 707. Consultation and Counseling of Diverse Populations	Study and application of consultation theory. Attention given to the handicapped, substance abusers, juvenile delinquents, the culturally different, and other special populations. (3 hours)
CED 711. Crisis Intervention Techniques	Techniques for the application of counseling in crisis situations. (3 hours)
CED 712. Counseling Children and Adolescents	Techniques for counseling children and adolescents in school and community settings. (3 hours)
CED 714. Substance Abuse Counseling	Study and application of theory and techniques of substance abuse and addictions counseling including assessment and treatment from an individual and systemic perspective. (3 hours)

Proposal Reviews/Recommendations



Office of Teacher and Administrator Preparation
 Mississippi Department of Education
 359 N. West Street/P.O. Box 771
 Jackson, MS 39205-0771
 601.359.3631

EDUCATION PROGRAM REVIEW

Institution submitting request: Delta State University Date submitted: February 4, 2011

Reviewed by: Daniel Wai Chung

Proposed date of program implementation: Immediate

Requests approval to implement:

New Program Modifications to Existing Program Licensure Requirement(s)

In addition to the current education program course list/description, also attached, if applicable are:

- 1) a copy of the proposed new program;
- 2) the current program with clear indication of proposed modifications;
- 3) any evidence of institutions (state, regional or national) with the same or a similar course of study;
- 4) evidence of qualified faculty;
- 5) any other documentation that further supports your proposal; and
- 6) IHL approval prior to submission (public institutions only)

Request/Rationale:

The Division of Counselor Education and Psychology, within the College of Education, proposes the design and implementation of an Educational Specialist degree in Counseling. The program will function to meet the diverse needs of professional school counselors seeking advanced professional preparation in the area of elementary, middle, and high school counseling. The program will typically entail two years of graduate study and will prepare students to meet requirements to obtain an AAA Mississippi educator's licensure, to be licensed as a Mississippi Licensed Professional Counselor, and to update and increase their knowledge and professionalism in the field of school counseling. The Division currently offers a M.Ed. degree in Counseling with concentrations in Community Mental Health Counseling and School Counseling. These programs will continue. The Division of Counselor Education and Psychology is specifically seeking this degree in order to meet the needs of professional school counselors, particularly in the Mississippi Delta, who desire additional training and certification in school counseling.

Review Findings/Statement:

(See attached Recommendations)

Based on your review, please initial the appropriate statement:

I *recommend approval* of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development.

I *do not recommend approval* of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development.

EDUCATION PROGRAM APPROVAL REVIEW FORM

New or Modified Program

Internal Assessment

Institution Submitting Request:
Delta State University

Proposal Request Submitted for Approval to:

- Implement a New Teacher Ed Program
 Modify an Existing Teacher Ed Program

The proposed program or modification:

- Requires a New Licensure Code and/or Guideline
 Aligns with an Existing Licensure Code and/or Guideline

Summary of Request: The Division of Counselor Education and Psychology, within the College of Education, proposes implementation of an Educational Specialist degree in Counseling. The program will function to meet the diverse needs of professional school counselors seeking advanced professional preparation in the area of elementary, middle, and high school counseling. The program will typically entail two years of graduate study and prepare candidates to meet requirements to obtain an AAA Mississippi educator's licensure, to be licensed as a Mississippi Licensed Professional Counselor, and to update and increase their knowledge and professionalism in the field of school counseling.

MDE Reviewer's Name: Donnell Bell

MDE Reviewer's Title: Division Director, School Counseling

Through the responsibility charged to the Commission on Teacher and Administrator Education, Certification and Licensure and Development (MS Code, Section 37-3-2), the Mississippi Department of Education must approve or disapprove all educator preparation programs in the state as recommended by the Commission; thus implementation of any new programs or modifications to existing programs by all education units shall be reviewed by MDE and recommended for approval by the Commission and/or State Board of Education.

Please review the attached proposed syllabi for evidence that instruction throughout the proposed program (or modification) is developed using appropriate elements of the state-adopted INTASC standards, state curriculum frameworks (where applicable), other related requirements and best practices to adequately prepare teacher candidates for K-12 instruction, administrators or other school professionals.

After your review of the proposed program's course content, please ensure the content contains appropriate references or inclusion of the following:

- State Standards (INTASC)
- State Curriculum Frameworks (if applicable)
- Other Applicable K-12 Content-related Policies and Best Practices

I have reviewed the syllabi/course content and found that the infusion of appropriate state standards, frameworks or other related requirements are sufficiently addressed for K-12 instruction in the proposed new program or program modification.

I have reviewed the syllabi/course content and found that the infusion of appropriate state standards, frameworks or other related requirements are NOT sufficiently addressed for K-12 instruction in the proposed new program or program modification.

E-mail this form to Gail Gettis at ggettis@mde.k12.ms.us or fax to 601-359-1728.



Office of Teacher and Administrator Preparation
Mississippi Department of Education
359 N. West Street/P.O. Box 771
Jackson, MS 39205-0771
601.359.3631

EDUCATION PROGRAM REVIEW

Institution submitting request: Delta State University Date submitted: February 4, 2011

Reviewed by: Marilyn S. Snow, Ph.D., NCC, LPC, RPT-S, Associate Professor and Coordinator of Counselor Education, The University of Mississippi, School of Education, Leadership and Counselor Education

Proposed date of program implementation: Immediate

Requests approval to implement:

New Program Modifications to Existing Program Licensure Requirement(s)

In addition to the current education program course list/description, also attached, if applicable are:

- 1) a copy of the proposed new program;
- 2) the current program with clear indication of proposed modifications;
- 3) any evidence of institutions (state, regional or national) with the same or a similar course of study;
- 4) evidence of qualified faculty;
- 5) any other documentation that further supports your proposal; and
- 6) IHL approval prior to submission (public institutions only)

Request/Rationale:

The Division of Counselor Education and Psychology, within the College of Education, proposes the design and implementation of an Educational Specialist degree in Counseling. The program will function to meet the diverse needs of professional school counselors seeking advanced professional preparation in the area of elementary, middle, and high school counseling. The program will typically entail two years of graduate study and will prepare students to meet requirements to obtain an AAA Mississippi educator's licensure, to be licensed as a Mississippi Licensed Professional Counselor, and to update and increase their knowledge and professionalism in the field of school counseling. The Division currently offers a M.Ed. degree in Counseling with concentrations in Community Mental Health Counseling and School Counseling. These programs will continue. The Division of Counselor Education and Psychology is specifically seeking this degree in order to meet the needs of professional school counselors, particularly in the Mississippi Delta, who desire additional training and certification in school counseling.

Review Findings/Statement:

The program appears to provide the needed courses to increase the knowledge base for school counselors. Many of the electives appear to be master level counseling courses; however, the program requires at least 15 hours of 700 level courses. Many specialist programs require internships, which allows for more intense supervision of school counseling skills. DSU provides an advanced practicum, which is only an

elective. It is recommended that specialist students be required to take at least an Advanced Practicum as a part of the degree requirement. The thesis included in the program will allow school counselors to become better researchers, and supports the ASCA incentive for school counselors to be more outcome oriented. Faculty seem to have a wide base of teaching experience, and even though there are only two faculty with school counseling concentrations, other faculty have experience in a variety of counseling courses.

Overall the program seems sound, and would benefit school counselors working in schools in the Delta.

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Based on your review, please initial the appropriate statement:

I *recommend approval* of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development.

I *do not recommend approval* of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development.



Office of Teacher and Administrator Preparation
Mississippi Department of Education
359 N. West Street/P.O. Box 771
Jackson, MS 39205-0771
601.359.3631

EDUCATION PROGRAM REVIEW

Institution submitting request: Delta State University Date submitted: February 4, 2011

Reviewed by: Jean Farish

Proposed date of program implementation: Immediate

Requests approval to implement:

New Program Modifications to Existing Program Licensure Requirement(s)

In addition to the current education program course list/description, also attached, if applicable are:

- 1) a copy of the proposed new program;
- 2) the current program with clear indication of proposed modifications;
- 3) any evidence of institutions (state, regional or national) with the same or a similar course of study;
- 4) evidence of qualified faculty;
- 5) any other documentation that further supports your proposal; and
- 6) IHL approval prior to submission (public institutions only)

Request/Rationale:

The Division of Counselor Education and Psychology, within the College of Education, proposes the design and implementation of an Educational Specialist degree in Counseling. The program will function to meet the diverse needs of professional school counselors seeking advanced professional preparation in the area of elementary, middle, and high school counseling. The program will typically entail two years of graduate study and will prepare students to meet requirements to obtain an AAA Mississippi educator's licensure, to be licensed as a Mississippi Licensed Professional Counselor, and to update and increase their knowledge and professionalism in the field of school counseling. The Division currently offers a M.Ed. degree in Counseling with concentrations in Community Mental Health Counseling and School Counseling. These programs will continue. The Division of Counselor Education and Psychology is specifically seeking this degree in order to meet the needs of professional school counselors, particularly in the Mississippi Delta, who desire additional training and certification in school counseling.

Review Findings/Statement:

See attached recommendations

Based on your review, please initial the appropriate statement:

I *recommend approval* of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development.

I *do not recommend approval* of this proposal for submission to the Licensure Commission on Teacher and Administrator Education, Certification and Licensure and Development.

**Specific Recommendations
for
Proposed Ed.S. Program in School Counseling**

Recommendations from External Review of Proposed Ed.S. Program in School Counseling

After an external review of the DSU program proposal, the following recommendations are being made and need to be addressed by DSU before approval to implement the program:

Describe any special admission requirements for the degree program including any articulation agreements that have been negotiated or planned.

Candidates must have a satisfactory score on a nationally recognized standardized test of verbal skills.

Recommendations: It would be helpful to specify the nationally recognized test that the statement is referring to (ex. GRE, MAT, NCE, etc.)

Secondly, because this degree is specifically designed for students already holding an AA certification in Guidance, it is likely to assume that these individuals will have experience in the area. Therefore at least one or two letters of recommendations should come from a direct supervisor (principal, experienced counselor/district director of counseling services/professor familiar with the applicant's experience in the area.

Thirdly, since this is a more advanced degree, it may also be beneficial that one requirement is that the applicants have at least two years experience working as a school counselor.

Describe the curriculum for this degree program including the recommended course of study and any special requirements such as clinical, field experience, community service, internships, practicum, a thesis, etc.

Degree Requirements:

A candidate must, with the consent of the advisor, write a thesis or complete a **special project** for 6 semester hours of credit in the major field.

The terminology of "special project" should be more clearly defined (for example research project instead of special project). It is also important to note that this 6 semester hours is not outlined in the attached program of study. Although and Educational Research Design (ELR 702) course is listed, this referenced 6 semester credit hours or another research related course (ex. Advanced Research/Thesis Preparation/Independent Study) specifically in the area of counseling, should be added to the outline. The rationale for this is that this course will help guide students through the proper stages of more advanced research which should be addressed at this level.

Also, the outlined proposed curriculum does not include an internship or practicum course. As a result, the question arises: If an internship is not offered, how will clinical experiences and the acquisition of more advanced skills be evaluated? and how will the supervision component be addressed?

**DSU Response to Recommendations
for
Proposed Ed.S. Program in School Counseling**

DATE: April 8, 2011
TO: Gail Gettis
FROM: Ed.S. Program Committee
RE: Proposed Ed.S. Program in School Counseling

The Ed.S. Program Committee, consisting of the Counselor Education faculty and the Chair of the Division of Counselor Education and Psychology, reviewed your email message that listed recommendations from reviewers of the proposed Delta State University Educational Specialist (Ed.S.) Program in School Counseling. Please find our response below.

ADMISSIONS REQUIREMENTS

- One reviewer wrote: "It would be helpful to specify the nationally recognized test that the statement is referring to (ex. GRE, MAT, NCE, etc.). Secondly, because this degree is specifically designed for students already holding an AA certification in Guidance, it is likely to assume that these individuals will have experience in the area. Therefore at least one or two letters of recommendations should come from a direct supervisor (principal, experienced counselor/district director of counseling services/professor familiar with the applicant's experience in the area. Thirdly, since this is a more advanced degree, it may also be beneficial that one requirement is that the applicants have at least two years experience working as a school counselor."

RESPONSE: The counseling program plans to incorporate all of the reviewers' recommendations. See attachment that lists the proposed admissions requirements to the Ed.S. program.

PROGRAM OF STUDY

- One reviewer wrote: "Many of the electives appear to be master level counseling courses; however, the program requires at least 15 hours of 700 level courses."

RESPONSE: The counseling program plans to incorporate this recommendation by making a notation requiring 15 hours of 700 level courses on the program of study (see attachment below). Note that only two courses on the program of study are at the 600-level. A few of the courses in the program of study (e.g., CED 703: Psychodiagnostics; and CED 715: Marriage and Family Counseling) are courses that master's-level clinical mental health students are required to take as a part of their program of study toward Mississippi licensure as professional counselors. Some school counselors desire to obtain LPC licensure; thus, they need these courses to be available to them in the Ed.S. program. Moreover these courses are appropriate knowledge areas for school counselors and will augment their effectiveness.

- One reviewer wrote: "Many specialist programs require internships, which allows for more intense supervision of school counseling skills. DSU provides an advanced practicum, which is only an elective. It is recommended that specialist students be required to take at least an Advanced Practicum as a part of the degree requirement." Another reviewer wrote: "Also, the outlined proposed curriculum does not include an internship or practicum course. As a result, the question arises: If an internship is not offered, how will clinical experiences and the acquisition of more advanced skills be evaluated? And how will the supervision component be addressed?"

RESPONSE: The counseling program plans to incorporate the reviewers' recommendations. CED 758 (Advanced Counseling Practicum) has been added as a required course to the proposed program of study (see attachment below).

- One reviewer wrote: "The terminology of "special project" should be more clearly defined (for example research project instead of special project). It is also important to note that this 6 semester hours is not outlined in the attached program of study. Although [sic] and Educational Research Design (ELR 702) course is listed, this referenced 6 semester credit hours or another research related course (ex. Advanced Research/Thesis Preparation/Independent Study) specifically in the area of counseling, should be added to the outline. The rationale for this is that this course will help guide students through the proper stages of more advanced research which should be addressed at this level."

RESPONSE: The Counseling Program plans to incorporate the reviewer's recommendation. The Ed.S. program will incorporate an action-research project across two required courses. All students in CED 717 (Advanced School Counseling) will complete an evaluation of their school counseling program to determine the degree to which their program meets the standards set forth in the new Mississippi Department of Education *PreK-12 Counseling Model* [http://www.mde.k12.ms.us/Dropout_Prevention/counseling_curriculum_board_item_revised.pdf] and the American School Counselor Association National Model. A component of CED 758 (Advanced Counseling Practicum) will require students to use the program evaluation, completed in CED 717, to develop, implement, and evaluate a specific enhancement to their school counseling program. This action-research project will be approved by the students' supervising administrator and the counseling program faculty.

Thank you for your efforts and time in helping to navigate us through the MDE requirements for approving a new program. We appreciate the reviewers' recommendations. The proposed Ed.S. program will benefit many professional school counselors in the Mississippi Delta as well as the students they serve. If we did not adequately address the recommendations, please let us know as soon as possible.

Proposed Admissions Requirements:
Educational Specialist Degree in Counselor Education School Counseling,
Division of Counselor Education and Psychology, Delta State University

- I. All general requirements for admission to the graduate school of Delta State University must be met.
- II. Transcript indicating receipt of a master's degree in Counseling or Counselor Education (school counseling emphasis) with a 3.25 minimum grade point average from a CACREP accredited program or equivalent
- III. MS class AA educator license in School Guidance and Counseling (or equivalent from another state)
- IV. Minimum of two years experience as a professional school counselor
- V. Current employment as a professional school counselor in a public or private school
- VI. Minimal score on a nationally recognized standardized test of verbal/writing skills. Scores will be consistent with the minimal scores that are currently being used for admission in other Ed.S. programs in Delta State University's College of Education.
 - a. Collegiate Assessment of Academic Proficiency (CAAP)
 - b. Graduate Record Exam (GRE)
 - c. Miller's Analogy Test
 - d. Praxis: Pre-Professional Skills Test (PPST) Writing Test
 - e. Praxis: Competency-Based Test (CBT) Writing Test
- VII. Three letters of recommendation: (1) current or former supervisor in the field of education who can address the candidate's professional school counseling qualifications, (2) college instructor who can address the candidate's ability for successful graduate performance in this program, and (3) other professional reference who can address the candidate's professional counseling skills and identity.
- VIII. Curriculum Vita demonstrating leadership and professional counseling identity/involvement
- IX. Academic writing sample

DELTA STATE UNIVERSITY

Program of Study: Educational Specialist Degree in Counselor Education (School Counseling)

Name: _____ ID# _____

Address: _____

Required Courses	Credit Hours	Semester to be taken	Semester completed	Grade
CED 717: Advanced School Counseling	3			
CED 790: Theories of Counseling Supervision	3			
CED 758: Advanced Counseling Practicum	3			
ELR 702: Educational Research Design	3			
Total Hours	12			

Approved Other Courses (Students will select 7 of the courses below or a faculty approved substitution from the existing counseling curriculum. Note that 15 of the total program hours must consist of 700-level courses.)	Credit Hours	Semester to be taken	Semester completed	Grade
CED 620: Human Growth and Development	3			
CED 622: Play Therapy	3			
CED 701: Advanced Counseling Theory	3			
CED 703: Psychodiagnostics in Counseling	3			
CED 705: Advanced Group	3			
CED 712: Counseling Children & Adolescents	3			
CED 713: Sexuality Issues in Counseling	3			
CED 714: Substance Abuse Counseling	3			
CED 715: Marriage and Family Counseling	3			
CED 718: Counseling and Spirituality	3			
CED 770: Special Topics in Counseling	3			
Total Hours	18			

Transfer courses to be considered for degree requirement	Credit Hours	Course Substitution For Which Course? From Which Institution?	Grade	Date Authorized
	3			
	3			
	3			
Total Hours	9			

Total Hours in Program: _____ (30 minimum)

Approved: Student _____ Advisor _____

Division Chair _____ Date: _____

(3 copies: Student, Advisor, File)

Additional Documentation

RECEIVED

JAN 06 2011

DELTA STATE UNIVERSITY
PRESIDENT'S OFFICE



Ann Lohren

SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES

1866 Southern Lane • Decatur, Georgia 30033-4097

Telephone 404/679-4500 Fax 404/679-4558

www.sacscoc.org

January 3, 2011

Dr. John M. Hilpert
President
Delta State University
Box A-1
Cleveland, MS 38733

Dear Dr. *John* Hilpert:

Thank you for your letter of October 25, 2010, notifying the Commission on Colleges that Delta State University will offer the Educational Specialist in Counseling degree, effective fall 2011.

The University currently offers the M.Ed. in Counseling, and a concentration in Counselor Education in the Doctor of Education Degree in Professional Studies. The University is approved to offer the Educational Specialist degree in Elementary Education and in Educational Administration. The new degree will not require additional faculty or library holdings.

Since the program does not represent a significant departure from your approved curriculum, we accept the notification and require no additional information.

Best regards,

Belle

Belle S. Wheelan, Ph.D.
President

BSW/LBA:efk

cc: Dr. Beverly M. Moon, Associate Dean of Assessment and Planning
Dr. Cheryl D. Cardell

MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
October 21, 2010

2. System - Approved the following new academic programs.
 - a. *Delta State University* request to offer the *Bachelor of Science in Music Industry Studies* degree.
 - b. *Delta State University* request to offer the *Educational Specialist in Counseling* degree.
 - c. *Mississippi State University* request to offer the *Doctor of Philosophy in Industrial and Systems Engineering* degree.
 - d. *Mississippi University for Women* request to offer the *Master of Science in Global Commerce* degree.
 - e. The *University of Mississippi* request to offer the *Bachelor of General Studies* degree.
 - f. The *University of Mississippi* request to offer the *Bachelor of Science in Integrated Marketing Communications* degree.
3. System - Approved for first reading the proposed revisions to Board Policy 602 Freshman Admission Requirements for University System Institutions. (See Exhibit 1.)
4. System - Approved for first reading the proposed revisions to Board Policy 605 Proof of Immunization shown below.

605 PROOF OF IMMUNIZATION

 - A. Measles, Mumps, and Rubella

Proof of immunization of measles, mumps, and rubella is required (two doses of the MMR vaccine) of all students, unless exempt because of (a) actual or suspected pregnancy (measles or rubella vaccines are not required for females who are pregnant; if pregnancy is suspected, a valid certificate of medical exception from a health provider is required until pregnancy is resolved), (b) medical contraindication, or (c) birth prior to 1957. Temporary waivers may be granted for students enrolled in distance learning courses and/or programs where their time on campus is limited to a minimum number of hours as determined by the admitting IHL institution.
 - B. HEPATITIS B

Proof of hepatitis B vaccination is required for students who are involved in health education programs that cause them to be potentially exposed to blood or other bodily fluids.
 - C. TUBERCULOSIS

Proof of test screening for tuberculosis by chest x-ray is required for all international students.

BUDGET, FINANCE & AUDIT AGENDA
Presented by Trustee Aubrey Patterson

On motion by Trustee Patterson, seconded by Trustee Smith, with Trustee Owens absent and not voting and Trustee Pickering participating by phone, all Trustees legally present and participating voted unanimously to approve agenda item #1 as submitted on the following Budget, Finance, and Audit Agenda.