

**OFFICE OF INSTRUCTIONAL ENHANCEMENT AND INTERNAL OPERATIONS**  
**Summary of State Board of Education Agenda Items**  
**August 18-19, 2011**

**OFFICE OF SPECIAL EDUCATION**

14. Approval to contract with the Riverside Publishing Company “dba” Houghton Mifflin Harcourt, to provide an efficient assessment system for preschool children with disabilities as required by the State Performance Plan and Annual Performance Report

Awarded Vendor:           The Riverside Publishing Company  
  “dba” Houghton Mifflin Harcourt  
  Rolling Meadow, Illinois

Scope of Project: The contractor will provide an assessment system for preschool children with disabilities ages 3-5 that meets the requirements outlined by the Office of Special Education Programs (OSEP) required in the State’s Annual Performance Report as authorized in IDEA. Specifically, OSEP requires States to report the percent of preschool children who are eligible and receiving services under Part B and Preschool of IDEA compared to their same-aged peers, demonstrated improvement.

The contractor will provide the following:

- Proficiency levels and a score reporting system which yields results that meet the Federal reporting requirements that are appropriate for the targeted population;
- All school district test instruments, manuals, protocols, or any other materials necessary to administer the assessment;
- Professional development materials, including online videos, on-going training for new teachers to use during the assessment; and
- Reports on each school district and State-level reports that include data on each progress category, outcome area and summary statement.

Additionally, changes in reporting requirements mandated by the OSEP shall be reflected in reporting provided to the State. All reports must be provided in an editable format so that the State can suppress small numbers to protect identity when publicly reporting the data. The vendor will use all reasonable practices and security procedures necessary to protect all electronic data

Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract: September 15, 2011 – June 30, 2012  
(Renewal of contract for years two through ten will be determined annually and shall be contingent upon successful completion of the preceding year's contract and availability of funds.)
- Total Amount to be Awarded: \$71,153
- Method of Award: Request for Proposals
- Funding Source: Federal funds

Summary of Selection Process:

A competitive selection process was utilized to award this contract.

Scoring Criteria:

- A. Qualifications
- B. Plan for Performing the Required Services
- C. Budget

Recommendation: Approval