

- Stark Recreation Center opened in 2007, serving MUW, MSMS and the community. The Recreation Center houses basketball courts, racquetball courts, a walking track, pool, and weight room and is open to MSMS students according to an established schedule and guidelines for use.

INTRODUCTION

COST

Students selected to attend MSMS do so at little cost to their families. Support is provided by a legislative appropriation. Minimal fees are assessed to support student activities, and seniors are assessed a graduation fee. Incidental costs consist of items such as a parking decal (if a student has a vehicle on campus), a laboratory jacket, laundry, club dues and "pocket money." Students and their families are encouraged to express both written and verbal appreciation to their legislators and state elected officials.

Required Fees

Room & Board Fee *\$500/semester
 (This must be paid in one check or payment to the Executive Director's Office)
 *The amount of the room and board fee may change by act of the State Legislature.

Activity Fee \$125
 Dorn Copier/printer Fee \$ 420
 Technology Fee \$ 2540
 Post Office Box Fee \$ 10
Total \$170195

(These fees may be paid in one check or payment to Department of Student Affairs)

Graduation Fee \$140 (estimated)

(This fee must be paid to the Director of Academic Affairs).

Optional Fees

Parking Decal \$ 10
 (This must be paid to the MUW Comptroller)

Refrigerator Fee \$ 50
 Personal Computer Fee \$ 5
 Window A/C Fee \$100

Window units are prohibited in Frazier Hall and may be used in Goen Hall only. MSMS reserves the right to request that a unit be turned off or removed.

(These fees of any combination can be paid by check to the Department of Student Affairs)

The fee schedule above was current at the time of printing of this handbook but is subject to change with prior notification. The charges listed do not include fines for loss or damage to school property; fee to replace a lost or damaged ID; expenses for standardized tests that are optional; club memberships; or school yearbooks, class rings, entertainment, dances, field trips, etc.

Room and Board Fee Per House Bill 513, passed by the 2008 Mississippi Legislature, each student is assessed a fee of \$500 per semester to partially offset the cost of room and board. The amount of the room and board fee may change by act of the State Legislature. Applications for financial hardship waivers are available from the school. Applications for assistance in paying this fee are available through the MSMS Foundation.

Graduation Fee

This fee covers the cost of the diploma, rental of cap and gown, facility rental, and other costs associated with graduation. The exact amount of the fee is dependent upon the activities of graduation and the number of students who participate in graduation.

Technology Fee

This fee is used for purchases and repairs to the school's instructional computer systems.

Fees for Field Trips

Students may be asked to contribute toward the cost of special field trips by purchasing tickets, paying for their own meals, etc. Payment of these fees is limited to those students enrolled in the class. Anticipated fees will be noted on the course syllabus.

- Demonstrate clear evidence of a strong interest in mathematics, science, and related areas such as electronics, research, computers, independent projects, etc.
 - Have a strong desire to attend MSMS.
 - Submit a ACT score.
- (All applicants must take the ACT test no later than the ~~December~~February testing date).
- Undergo a personal interview if the applicant's packet receives a 9 or above (of a possible 15) by the Application Review Committee.
 - Show proof of legal residency in Mississippi.
 - Complete and sign a Declaration of Legal Residence form.

GENERAL POLICIES

Upon being selected to attend MSMS, the student and his/her ~~parents~~ parents must sign and return the *Intent to Enroll Form* to the MSMS Admissions Office by the designated date indicated on the form. This reserves his/her place as a student at MSMS. If for any reason the student should not be able to attend MSMS at the start of the fall semester, he/she must contact the Office of Admissions immediately and state in writing that he/she will not be attending MSMS. Once a student declines the offer to attend, his/her invitation is void; and the space is offered to an alternate

Students are expected to complete both their junior and senior year consecutively at MSMS. Since a student must earn a minimum of 13 units while at MSMS only rising juniors are eligible to attend. **No provisions exist for allowing seniors to enter.**

Students are not allowed to withdraw from MSMS, attend another high school, and then return to MSMS to continue their junior year or re-enroll for their senior year unless special permission is granted by the Executive Director for extenuating circumstances.

Admission to MSMS is for one academic school year during which time a student must remain in good standing (in academics, attendance and behavior). Students deemed unwilling to accept the responsibility and commitment necessary to be successful at MSMS will be dismissed. Upon completion of a student's junior year at MSMS, he/she must be extended an invitation by the MSMS administration in order to return for his/her senior year.

For additional information regarding the admissions process, interested individuals may contact the Office of Admissions toll-free at 1-800-553-6459 or visit the website at <http://www.themsms.org>.

AHERA ASSURANCE

The 1988 Asbestos Hazard Emergency Response Act (AHERA) requirements pertaining to asbestos have been reviewed. The records of this review, the results of which show compliance with federal regulations, are on file in the administrative offices.

Anti Bullying Policy

The Mississippi School for Mathematics and Science strives to maintain a safe and civil learning environment for students to attain high academic achievement and to promote healthy human relationships. As a residential school, it is imperative to do everything possible to prevent bullying and harassment and take action to investigate, respond, remediate, and discipline those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist The Mississippi School for Mathematics

and Science in preventing and responding to acts of bullying, harassment, intimidation, violence, and other similar disruptive behavior.

Policy:

Definition:

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic, that takes place on school property, at any school-sponsored function, or on a school bus. BULLYING includes, but is not limited to, conduct by a student/employee/parent/other person against a MSMS student that one can reasonably believe has the effect of:

(a) Harming a student;

(b) Damaging a student's property;

(c) Placing a student in actual and reasonable fear of harm to his or her person or property; or

(d) Creating a hostile environment for a student.

*Hostile environment means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

An act of bullying or harassing, by an individual student, a group of students, parents, employee or other person is expressly prohibited on school property, online, at school-related functions, or on a school bus. This policy applies not only to those directly engaged in an act of bullying but also to anyone who, by their indirect behavior, condones or supports an act of bullying.

No employee of MSMS shall permit, condone, or tolerate bullying. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited. False accusations or reports of bullying are prohibited.

Reporting

Any person who believes he or she has been the victim of bullying or anyone with knowledge that a student or school employee has been subjected to bullying or harassing behavior shall report the alleged acts immediately to an appropriate school official. A student may report bullying anonymously. However, the school's ability to take action based solely on an anonymous report may be limited.

All MSMS employees shall be alert to possible situations, circumstances, or events that might include bullying.

Reports of bullying are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as

permitted by law.

Submission of a good faith complaint or report of bullying will not affect the complainant's or reporter's future employment, grades, or work assignments, or educational or work environment.

MSMS will annually provide education and information to students regarding bullying or harassing, including this policy, the harmful effects of bullying, and other applicable initiatives to prevent bullying.

Action:

Upon receipt of a complaint or report of bullying, MSMS officials or a designated third party will act to investigate all complaints of bullying within 24 hours of the report and will discipline or take appropriate action against anyone who is found to have violated this policy.

- Investigation and action taken will be consistent with the school's policy on harassment, violence, or other action causing harm to another.
- Consequences of students may include suspension and/or dismissal.
- Consequences for employees who permit, condone, or tolerate bullying or intentional false reporting of bullying may result in disciplinary action up to termination or discharge.
- Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from MSMS property and events.

ANTI-HARASSMENT

General statement of policy

The Mississippi School for Mathematics and Science is committed to providing all students and adults with a safe and supportive school environment. Members of the school community are expected to treat each other with mutual respect.

Harassment is a form of unlawful discrimination as well as disrespectful behavior, which will not be tolerated.

It is hereby the policy of The Mississippi School for Mathematics and Science to oppose and prohibit, without qualification, unlawful harassment based on race, color, religion (creed), national origin, marital status, sex or disability.

Any unlawful harassment of a member of the school community by another member of the school community is a violation of this policy.

The Mississippi School for Mathematics and Science shall act to investigate all complaints of harassment, formal or informal, verbal or written, and to discipline or take other appropriate action against any member of the school community who is found to have violated this policy.

GENERAL POLICIES

ACADEMIC PROGRAM

Mississippi Scholars

Graduates of The Mississippi School for Mathematics and Science meet the academic requirements for recognition as Mississippi Scholars. Additional requirements include:

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- 20 hours of Community or Volunteer Service during 4 years of high school
- 2.5 cumulative high school GPA
- 95% School Attendance during 4 years of high school (excused/unexcused absences)
- Letter of recommendation from principal or guidance counselor
- No in-school or out-of-school suspensions

INCOMPLETE WORK

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An INC will be given only in extenuating circumstances. If extenuating circumstances cannot be documented the teacher shall assign a grade of zero (0) for incomplete work. An "INC" indicates that the student has been unable to complete the requirements for the course by the end of the grading period due to illness, accident, or other circumstance beyond his/her control. In such situations a grade of INC shall be assigned and a final exam shall not be given until all work has been completed. A student with an INC will be expected to meet with his/her teacher and counselor to develop a contract and timeline for completing the unfinished work in an expedient manner.

Guidelines for converting an "INC" to a permanent grade:

- An incomplete assigned at first nine-weeks or third nine-weeks must be designated as complete with a grade within the first four weeks of the next grading period.
- For courses ending first semester, an INC must be designated as complete with grade by the close of day on the last day of finals of the fall semester. Exceptions will be made only with approval of the Executive Director and said student will be referred to the Academic Review committee if his/her first semester grades include two or more INCs or one or more NCs in addition to the INC.
- For full year courses, an **INC** will be considered in the same fashion as an NC when referring students for consideration by the Academic Review committee for return to their home school. Students who return for the spring semester shall complete with a grade by mid-term of the 3rd nine-weeks grading period.
- For courses ending second semester, any INC earned by a junior must be designated as complete with grade by the close of day June 15th.
- **Seniors must remove all INCs by the close of day on the last day of finals of spring semester to be eligible to participate in graduation exercises.**

INSTITUTIONAL RESEARCH INVOLVING HUMAN SUBJECTS

MSMS carefully restricts and regulates all research involving human subjects. Any research project which involves the participation of students attending MSMS must first receive approval from the MSMS Research Committee to ensure that research projects meet governmental guidelines and professional standards for research involving human subjects. "Human participant research" is defined as a systematic investigation designed to develop or contribute to generalizable knowledge, which involves the collection of data from or about living human beings. Human participants research must be reviewed if it is conducted by any faculty member, staff person, student or any individual who is under the auspices of MSMS or a collaborating entity.

- Users are required to use their MSMS email accounts to communicate with faculty, staff, and administration (Level I). Electronic communication (e-mail, text messaging, etc.) to faculty/staff personal (non-MSMS) e-mail accounts and/or cell phones is prohibited unless there is a verifiable emergency. (Level II)
- The mail system is provided for educational purposes and as a means to widen the communication channels between students, parents, faculty, staff, and administration. No means is provided for private email. The MSMS Computing Services reserves the right to read both incoming and outgoing email. (Level II)
- **Users are prohibited from using an account other than their own.** (Level II)
- Users are responsible for keeping their own e-mail account secure by changing the password every on a regular basis and closing the account before leaving the computer. (Level II)
- Users are not permitted to share passwords. (Level II)
- Mass e-mail may only be used to communicate lost and found items, the need for a ride home, setting up study groups, advertising MSMS fundraisers, or announcing competition winnings. (Level II)
- Users are prohibited from transmitting or forwarding chain letters, mass mailings, or SPAMMING of mail systems of individual users. (Level II)
- ~~Where there is a reasonable, articulable suspicion that violations of MSMSNet rules, school policy, or criminal law are occurring, the Director for Technology has the authority to disconnect the network until the problem has been resolved.~~

TECHNOLOGY

ENFORCEMENT

The school will investigate any alleged abuses of computer resources. As part of that investigation, the school may access the electronic files of its users. If the investigation indicates that computer privileges have been violated, the Director for Technology may limit the access of users found to have used computer systems improperly. Any violation of MSMSNet computer policy may result in a loss of some or all computer privileges and/or disciplinary action.

HARASSMENT / CYBER BULLYING

MSMS is committed to providing a positive and productive learning environment. Any form of harassment using electronic devices, commonly known as "cyber bullying," by students, staff or third parties is prohibited and will not be tolerated. Cyber bullying is the use of any electronic communication device to convey a message in any form (text, image, audio, or video) that defames, intimidates, harasses or is otherwise intended to harm, insult or humiliate another in a deliberate, repeated or hostile and unwanted manner. In addition, any communication of this form which disrupts or prevents a safe and positive educational environment may also be considered cyber bullying. Students and staff will refrain from using personal communication devices or school property to harass or stalk another.

MSMS will take any report of cyber bullying seriously and will investigate reports promptly. Students must report an incident immediately to a teacher or principal, who will take appropriate action. Students who make a report should also preserve evidence of the cyber bullying. For example, a student may save or bring a copy of an email, text message, picture or other electronic transmission that the student believes was intended to harm, insult, or humiliate.

Students whose behavior is found to be in violation of this policy will be subject to loss of privileges, and discipline, up to and including expulsion. Staff whose behavior is found to be in violation of this policy will be subject to discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Executive Director. Any perceived criminal conduct will be reported immediately to local law enforcement.

STUDENT AFFAIRS – RESIDENCE LIFE

7. Health and Hygiene

Students are expected to exhibit behaviors that promote personal and community cleanliness.

8. Community

Students are expected to exhibit behaviors that show concern for their community members and community environment.

RESIDENCE HALL LIVING

Only students properly enrolled at MSMS may live in the residence hall. Living in a residence hall is an exciting opportunity that requires self-discipline, compatibility with other students from different backgrounds, and a high degree of responsibility. Students selected for enrollment at MSMS must demonstrate these characteristics and should be able to adapt to living in a residence hall with minimal adjustment. The hall staff is available to assist students during their transition from living at home to living in a large group. They help each student adjust to the residential environment and offer support and guidance as needed to enhance the chances that each student will have a successful experience. An important part of the adjustment is an understanding by students of the hall rules and standards of conduct that are designed to provide a high degree of civility, stability, and security. An orderly, clean, comfortable living area supports and enhances the learning atmosphere and benefits everyone.

Since learning and study styles differ among students, it is essential that mutual respect be the driving force in a community. Each student is urged to channel behavior toward creating an orderly, responsible atmosphere. More self-monitoring by students themselves creates a positive relationship with peers and with residential staff.

Students are involved in the decisions affecting the operation of the hall, the standards of conduct, the development of fun and community service activities and other quality of life issues.

STAFF AND ADMINISTRATION

The Director for Student Affairs oversees the area of residence life, student activities, health services, school safety, and food services. The Coordinator for Residence Life directly supervises the residence life program. The residence halls themselves are staffed with full-time live-in professionals as well as some para-professional staff members. Each is committed to the single purpose of guiding and supporting the students of the school.

RESIDENTIAL COUNSELING

~~MSMS Residence Life Counseling offers developmental, wellness, and remedial counseling services to students in a comfortable and welcoming atmosphere. These services are offered with respect and value for individual differences. The counselor serves as a liaison to the university and community to provide information and to aid in student retention. The following additional services are provided:~~

- ~~• Free mental health counseling for individuals and groups. Confidentiality is allowed to extent by law.~~
- ~~• Mental health screening and prevention programs throughout the year, i.e., depression, anxiety, alcohol abuse, and eating disorders~~
- ~~• Information and literature on various mental health issues such as depression, anxiety, grief, stress/time management, test anxiety, relationship concerns, sexual assault, adult survivors of abuse, and other personal concerns~~

STUDENT AFFAIRS – RESIDENCE LIFE

• Therapeutic videos are available for check-out at the Residence Life Counseling Office in Hogarth 103. MSMS contracts with a Mental Health Professional to provide mental health counseling, screening and prevention services

The Residence Life Counselor is available by appointment (Hogarth 103, 329-7693), or in the event of an emergency. Appointments may be scheduled through your academic counselor, Residence life Coordinator, or Residence Hall directors.

ACCOMMODATIONS/RESIDENCE HALL FACILITIES

A. Student Bedroom (all rooms are double occupancy; suite arrangement - two rooms with shared bath between them; total suite occupancy: 4 students)

- Size: 16'10" x 9'8"
Lighting: Fluorescent wall fixtures
Closet: 2 closets (one for each student): 7'4" wide x 2'4" deep
Windows: Each room has one or more windows (60" high by 48" wide) covered with mini-blinds
Colors: Room colors vary
- Furniture: a) two beds able to be converted into bunk beds, cloth mattresses 36" x 80" (twin size)
b) two 5 drawer dressers
c) two built-in desks with chairs

MSMS provides all necessary furniture for each room and each piece of furniture must remain in the room. Furniture from other areas of the residence hall are not permitted in any student rooms. Students may bring additional furnishings for their room, space permitting. However, couches over six feet long are not allowed.

B. Common Areas:

- Bathroom: each suite has a bathroom with one toilet, 2 sinks, and one shower
Other: television located on each floor in the lobby/lounge area, computer rooms, vending machines, public telephones, coin operated laundry rooms, microwave ovens, and toasters.

C. Laundry Rooms:

Laundry rooms are provided for the convenience of the residents. Laundry cleaning products are not available for sale in the residence hall. It is necessary for everyone to help keep the laundry room clean. Items brought into the laundry room by students should not remain there beyond the time it takes to wash and dry them. If clothes are left in the machines, they will be taken out, placed in a plastic bag and taken to the office. A handling fee will be assessed for the return of clothes. If the same student does this frequently, disciplinary write-ups will occur. Students should not begin doing laundry near to close-up time. If so, the machine may continue, but the room will be locked and the clothes retrieved the next morning. MSMS is not responsible for lost or stolen clothing.

D. Televisions:

There is a television on each residential floor and one in the main lobby of each dorm. Each dorm also has VCRs and DVD players for student use. Students may view television at any time during the course of the day, with the exception of study hours, and until 11:00 p.m. unless specified otherwise by the student's privilege plan. Exceptions are permitted with staff approval in order to watch programs for class credit or other special circumstances. Students may record prime time programs for later viewing.

STUDENT AFFAIRS – RESIDENCE LIFE

The following items are NOT allowed: laser pointers, non-power strip extension cords, motorized scooters, ice chests, televisions, VCRs and external DVD players, cooking appliances including, but not limited to, microwave ovens, popcorn popper, hot plate, toaster, toaster oven, coffeemaker, heating coils, etc.; portable heaters, couches over 6 feet long, exercise weights (weight room available on campus), weapons including, but not limited to, knives with serrated or sharpened edges, razor blades, box cutters, X-acto knives, and novelty advertising tools/items with sharp blades; handcuffs, incense, pets, martial arts equipment (if for approved classes, will be stored in the office), dangerous scientific equipment, open flame items like candles, halogen lights, darts and dartboards, empty alcohol containers used as decorations, spray paint, fixatives, or other harmful aerosols; solvents (e.g., turpentine, mineral spirits, denatured alcohol) toxic glues, cements, or other adhesives. Possession of highway, street, traffic, business, parking signs, orange cones, or the like, removed from public places is prohibited. This list is not intended to be all inclusive. The school reserves the right to disallow specific items.

Since students may have projects that require the use of a prohibited item listed above, special permission may be granted when properly used under the supervision of an adult and stored in the office. **However, prohibited items found in a student's room or in their possession will result in disciplinary action.**

AUDIO SYSTEMS/MUSICAL INSTRUMENTS

Audio systems designed for home use are allowed in student rooms; however, systems are not to be played loudly enough to be heard outside a student's room. Out of consideration for your roommate, headphones should be used. Repeated offenses will result in the loss of audio system privileges.

Musical instruments are not to be played in a student's room.

BICYCLES

Bicycles must be locked in designated racks when not in use. Helmets should be worn by all riders. MSMS is not responsible for theft or damage to bicycles or personal injury during their use.

BOUNDARIES, CAMPUS

Students leaving the residence halls to go to a location on campus **during the academic day** are not required to sign out but are restricted to the inside of the fenced perimeter of the MUW campus, Pohl Hall and the MUW tennis courts until 6:30 P.M. during daylight hours. After 6:30 P.M. dark, students may not go beyond or north of the Library or Stark unless attending tutorials in Hooper Science building or Shackelford Hall having expressed permission or having expressed permission. At no time are MSMS students allowed in or to be around the outside of MUW dorms.

Student Affairs staff will conduct walking tours of campus during the first week of school to point out established off-limits areas.

NOTE: For safety, stay in well lighted areas while walking on campus at night.

OFF LIMITS AREAS

In general, the following areas are off limits:

- (1) restrooms or rooms meant for the opposite gender

DISCIPLINE & SCHOOL SAFETY

**MSMS CODE OF CONDUCT
VIOLATIONS AND CONSEQUENCES**

The following list of violations is not meant to be all-inclusive. Administration will assign activities not listed to the appropriate level as "unspecified". When an incident occurs involving multiple violations on the same level, staff may count each violation separately or consider the incident as one violation at a higher level for the purpose of determining the consequence(s). Multiple violations at any level may result in administrative assignment of probation.

LEVEL ONE (GENERAL) – Level I General violations will be carried over to the second semester if the total number exceeds four (five or more). No Level I violations will be carried over to the following school year.

OFFENSE	CONSEQUENCE
<ol style="list-style-type: none"> 1. Running in building/playing sports in building/HORSE PLAY (in or out of buildings) without injury or damage 2. SWEARING (using obscenities) 3. LEAVING THE RESIDENCE HALL without permission when at least one class has been missed during the day or being out of the room when confined to bed rest 4. PUBLIC DISPLAY OF AFFECTION (Acceptable: hand holding, brief friendly hug, kiss on the cheek, arm around shoulder or waist) 5. 4. FAILURE TO SEE STAFF within 24 hours to discuss rule violation 6. 5. LIGHTS ON after lights out time, or objects under door or covered peep hole 7. 6. Not at ROOM CHECK; no prior arrangement made 8. 7. Did not complete WORK SERVICE duty prior to stated residence hall time on the assigned day 9. 8. Disturbing others or making excessive NOISE 10. 9. FAILURE TO SIGN OUT/IN (accidental) for field trips, mentorships, going home on weekend, etc. 11. 10. Being on the TELEPHONE after lights out (public or personal phone) 12. 11. SIGNING IN LATE, other than at curfew, without authorization 13. 12. SITTING ON tables, air units, the arms or back of couches or chairs, shoes or feet on furniture 14. 13. ROOM INSPECTION - did not pass inspection (including leaving for extended weekend & holidays) 15. 14. DISRESPECT/NONCOMPLIANCE 	<p>FIRST OFFENSE:</p> <ul style="list-style-type: none"> • Written warning <p>SECOND OFFENSE:</p> <ul style="list-style-type: none"> • Extra work service assignment (2 hours) <p>THIRD OFFENSE:</p> <ul style="list-style-type: none"> • Saturday School (4 hrs) <p>FOURTH OFFENSE:</p> <ul style="list-style-type: none"> • Weekend residence hall restriction <p>FIFTH OFFENSE</p> <ul style="list-style-type: none"> • Referral to administration as level II <p>SIXTH OFFENSE:</p> <ul style="list-style-type: none"> • Parent conference required • Referral to administration as level II or III (at the discretion of the administrator)

*serious or repeated infractions will be referred to an administrator as a Level II or Level III unspecified

4. COMPUTER. Level I computer violations	FIRST OFFENSE: (non-malicious) <ul style="list-style-type: none"> • Written warning SUBSEQUENT OFFENSES: <ul style="list-style-type: none"> • • 2 hours Saturday School and/or • Loss of personal computer privilege on campus
5. DRESS. Violation of dress code	FIRST OFFENSE: <ul style="list-style-type: none"> • Must change immediately SECOND OFFENSE: <ul style="list-style-type: none"> • Must change immediately and • weekend restriction THIRD OFFENSE: <ul style="list-style-type: none"> • Must change immediately and • one-week in-hall restriction and • parent conference
6. PUBLIC DISPLAY OF AFFECTION (Acceptable: hand holding, brief friendly hug, kiss on the cheek, arm around shoulder or waist)*	<u>First Offense:</u> <u>Written Warning</u> <u>Second Offense</u> <u>Weekend Restriction</u> <u>Third Offense</u> <u>Referral to Administration</u>
67. UNSPECIFIED. (for administrative use only)	See administrator for disciplinary action

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DISCIPLINE & SCHOOL SAFETY

The following list of violations is not meant to be all-inclusive. Administration will assign activities not listed to the appropriate level as "unspecified". When an incident occurs involving multiple violations on the same level, staff may count each violation separately or consider the incident as one violation at a higher level for the purpose of determining the consequence(s). Multiple violations at any level may result in administrative assignment of probation.

LEVEL THREE (GENERAL)

- All Level III violations will be referred to administration for action.
- All level III violations will, at minimum, result in probation
- Level III violations may result in a recommendation to the Executive Director that the student be dismissed.
- Level III violations will be carried over to the next semester and to the following year.

OFFENSE	CONSEQUENCE
1. <u>HARASSMENT*</u> 4.2. <u>Bullying*</u> 2.3. Involvement in ARSON : irresponsible use of matches and lighters 3.4. Tampering with safety equipment or ALARM SYSTEMS ; setting off fire alarms; creating a fire or safety hazard; or major VANDALISM 4.5. Possession, distribution and use of WEAPONS or FIREWORKS/EXPLOSIVES 5.6. Unauthorized possession or irresponsible use of prescription or non-prescription DRUGS 6.7. Involvement in STEALING or extortion (on or off campus) 7.8. ASSAULT on another person	FIRST OFFENSE: <ul style="list-style-type: none"> • Restriction, suspension, recommendation for dismissal or expulsion SECOND OFFENSE: <ul style="list-style-type: none"> • Suspension or recommendation for dismissal or expulsion THIRD OFFENSE: <ul style="list-style-type: none"> • Recommendation for dismissal or expulsion

<p>8-9. Inflicting or threatening BODILY HARM*(including self)</p> <p>9-10. Inciting or participating in a MAJOR DISTURBANCE* in which another person is assaulted or damage to property occurs.</p> <p>40-11. FALSIFYING an off campus destination (overnight), or Falsifying a Sign out and going to a prohibited destination.</p> <p>44-12. Presence in a MOTEL ROOM without a parent or other authorized adults</p> <p>42-13. GAMBLING*</p> <p>14. SEXUAL HARASSMENT*</p> <p>43-15. Sexual or Intimate contact</p> <p>44-16. MISCONDUCT during school sponsored activities</p> <p>46-17. IMPROPER ACTION toward another person causing physical or emotional harm</p> <p>46-18. VIOLATION OF LAW* - municipal, state, or federal</p> <p>47-19. UNAUTHORIZED POSSESSION of school property (keys, equipment, furnishings, etc.)</p> <p>48-20. Late for CURFEW more than 1 hour</p> <p>49-21. Any action which constitutes a THREAT to the safety of self, or others</p> <p>20-22. REFERRALS: All Level I and Level II violations that are referred to the administration</p>	<p>A student guilty of felonious conduct shall, in all cases, be recommended for expulsion.</p>
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*Includes violations by all electronic means. (Examples include but are not limited to texting, sexting, instant messaging, and actions on social networking sites)

DISCIPLINE & SCHOOL SAFETY

LEVEL THREE (EXCEPTIONS)

- All Level III violations will be referred to administration for action.
- Level III violations may result in a recommendation to the Executive Director that the student be dismissed or expelled.
- Level III violations will be carried over to the next semester and to the following year.
- A student guilty of felonious conduct shall, in all cases, be recommended for expulsion.

OFFENSE	CONSEQUENCE
<p>1. Possession, purchase, distribution or use of ALCOHOL and associated contraband</p>	<p>FIRST OFFENSE:</p> <ul style="list-style-type: none"> • See alcohol policy below <p>SECOND OFFENSE:</p> <ul style="list-style-type: none"> • Recommendation for dismissal or expulsion
<p>2. Possession, purchase, distribution or use of illegal DRUGS AND/OR DRUG PARAPHERNALIA and ABUSE OF PRESCRIPTION OR NON-PRESCRIPTION DRUGS</p>	<p>FIRST OFFENSE:</p> <ul style="list-style-type: none"> • Recommendation for dismissal or expulsion from school and referral to appropriate legal authorities
<p>3. EXITING the Residence Halls AFTER CURFEW</p> <p>A student who has been accounted for at the "all accounted for" room check is expected to remain inside their assigned residence hall until 6:00 a.m. No student shall exit the residence hall between curfew and 6:00 a.m. without proper permission.</p>	<p>FIRST OFFENSE:</p> <p>Recommendation for dismissal from school</p>
<p>4. Level III COMPUTER violation</p>	<p>Level III violations will be referred to the</p>